CHHATTISGARH STATE MINOR FOREST PRODUCE (T & D) CO-OPERATIVE FEDERATION LIMITED

User Manual for e-Tendering Application for Tenderers'

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[2013]

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1. PRE REQUISITE TO E-TENDERING

a) An Internet connection with minimum 512 Kbps speed
b) Operating System should be Windows XP Service Pack -3 / Vista / Windows 7.
c) Supported Browsers : Internet explorer – 7.0, 8.0 & 9.0
d) Minimum bandwidth 512 kbps
e) Operating System Core2Due / I3 / I5 (Recommended)
f) System Access with **Administrator** Rights
g) Minimum RAM 2 GB
h) Digital Certificate: To participate in an e-Tender, you need to have a valid Digital Certificate from certifying authority of India as per the IT Act, 2000.

Valid Digital Certificate must be installed in a computer system from where you want to login on website. Perform the below steps to confirm whether valid digital certificate is available on your computer system or not:

Steps:

- Open **Internet Explorer**.
- Select **Tools** menu from menu bar. **OR** (Press Alt + T on your keyboard)
- Click on **Internet Options → Content → Certificate button.**
- You should view your digital certificate in this window as shown in the below screen shot:

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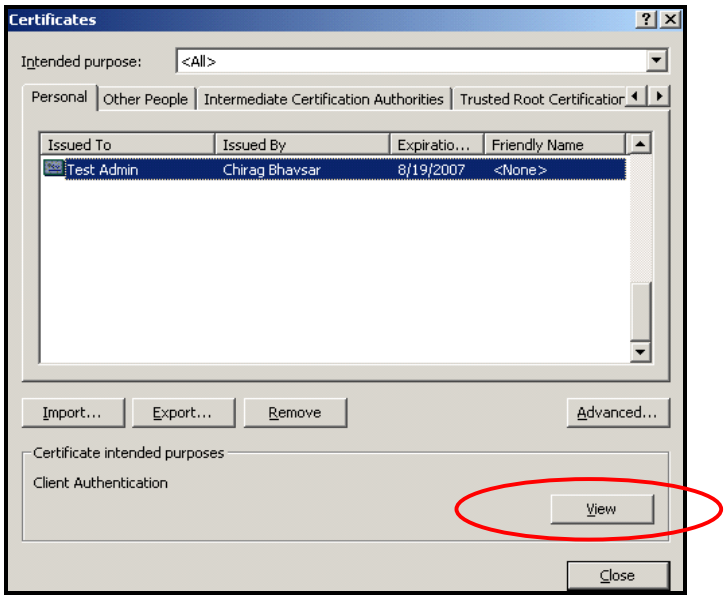
Screen shot: Digital Certificate



- Select your certificate and click on ***View*** button to view certificate details.

- In certificate window, you can view general details, certification path and other details as shown in the below given screen shots:

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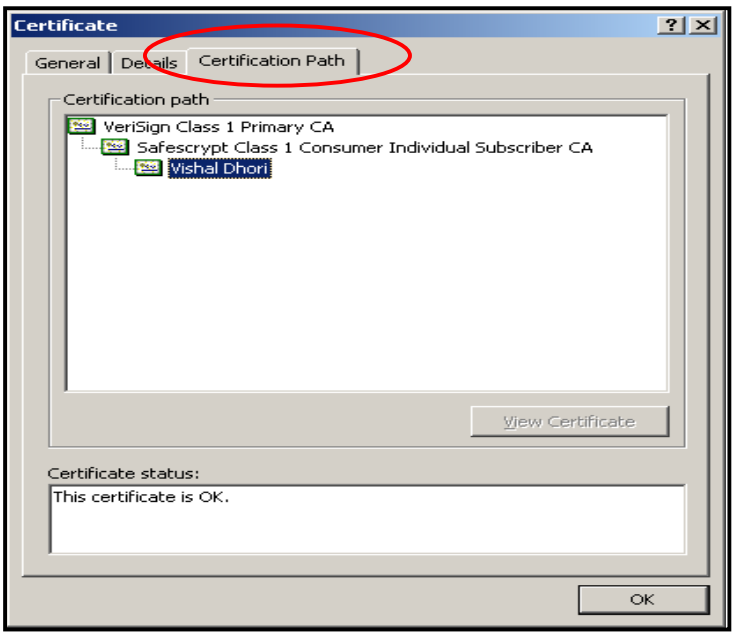
Screen shot: View general details of certificate



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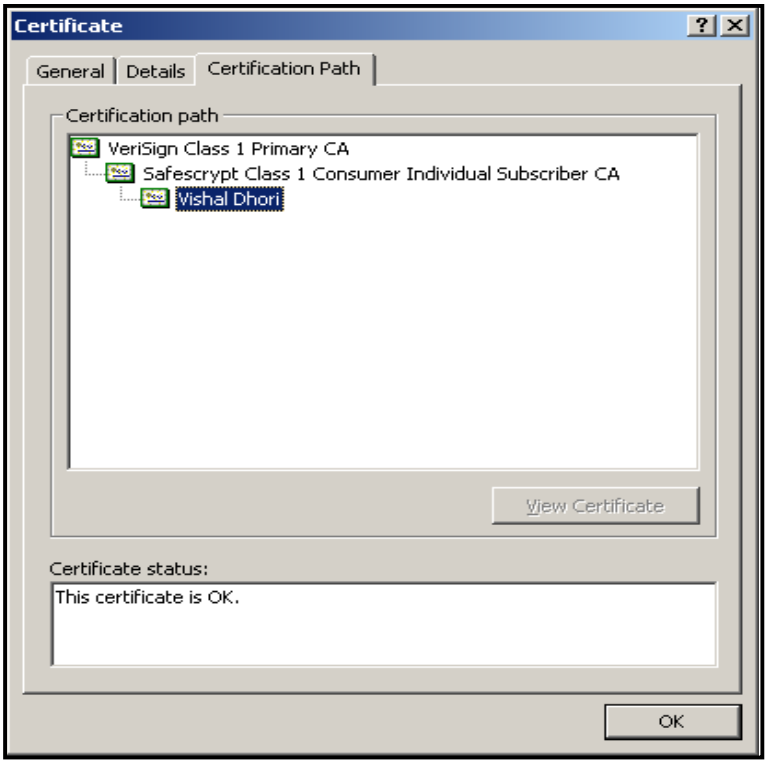
Screen shot-3: View certificate path details



Important Note:

- **Your computer system's date should be matched with the date of the digital certificate.**
- **Certification path should be CCA → CA → Name of Certificate holder as shown in above given the screen shot.**

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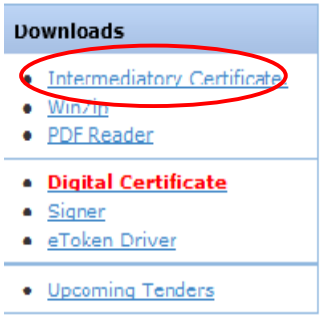
- If you have a digital certificate in e-Token then make sure that e-Token Driver is installed in computer system before accessing an e-Token.
- You can check whether e-Token driver is installed in your computer system or not, perform below mentioned steps:

Start Menu → Programs → e-Token → e-Token Properties

- If you don't have an e-Token driver installed your computer system, you can acquire the same from the vendor from whom you have procured an e-Token device.
- If you have a digital certificate stored on an e-Token then please insert e-Token in USB port of the computer system to logon to the website.

2. BROWSER CONFIGURATION

1. In case of Mozilla Firefox / Google chrome, browser itself check its compatibility, if it's not compatible with the web application then please refer the instructions as per the instruction pop up while opening the website. In case, if you are opening a website in Internet Explorer, Pl refer the instructions as mentioned below:
2. Download & Install "**Intermediary Certificate**" available under, Download Section on e-Tendering website.



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3. In case of Digital Certificate based Login, user need to download & install "Signer" file available under Download Section on e-Tendering website.

4. Please add website in to Trusted Zone.
   (Open Internet Explorer →Go to Tools Menu → Internet Options→ Security→ Trusted Sites → Sites → Add the URL. (https://cgmfpfed.abcprocure.com & http://*.abcprocure.com) **Steps as mentioned below:**

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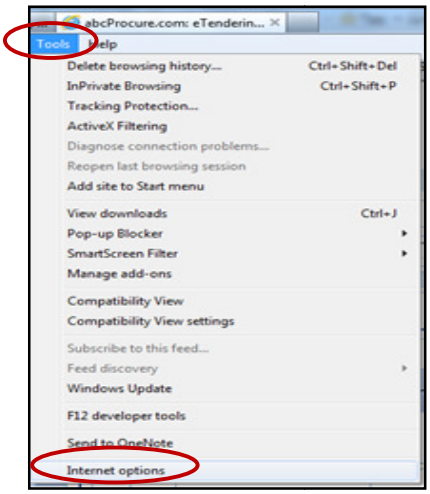
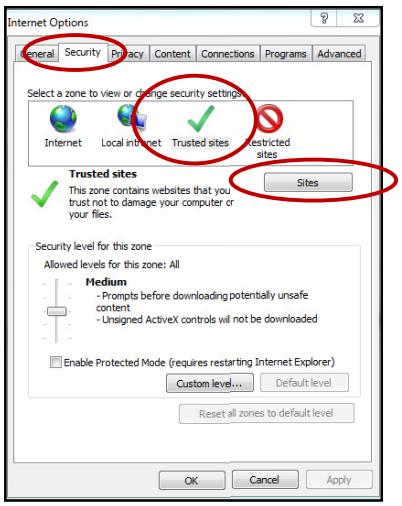
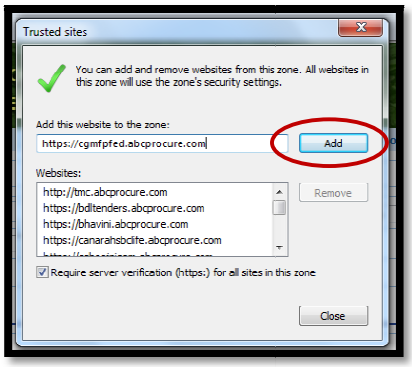
Step -1 (Open Internet Explorer and Press Alt + T on your keyboard)



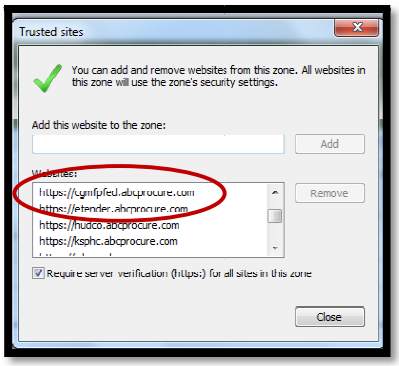
Step -2



Step -3



Steps -4



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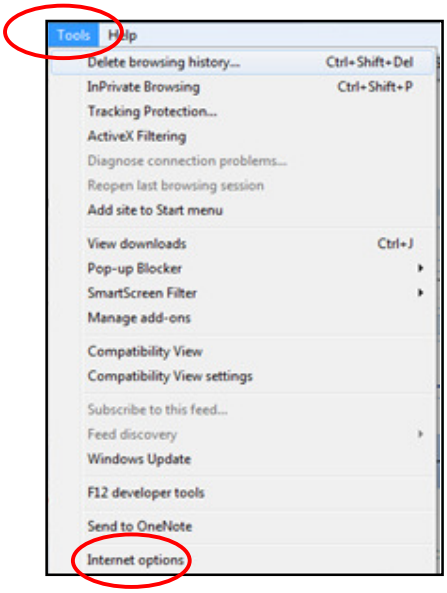
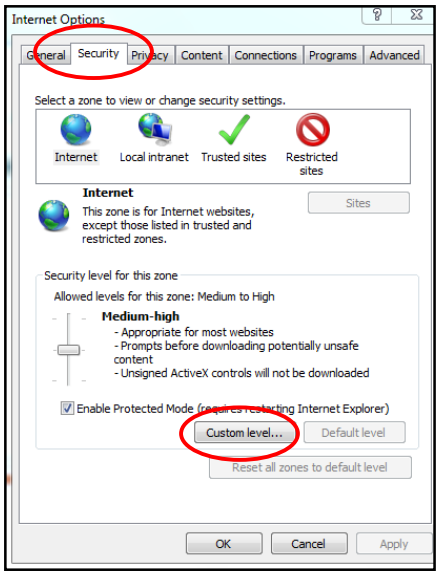
5. Please enable ActiveX Controls & Plug-ins in Internet Explorer Browser. (Open Internet Explorer → Go to Tools Menu → Internet Options → Security→ Custom Level) – **Steps as mentioned below:**
6. Select "Medium Default" options from given drop down box and then System will prompted a messages "Are you sure you want to change settings for this zone" pl. click on "Ok" button and then finally click on "Ok".

Step -1 **(Open Internet Explorer and Press Alt + T on your keyboard)**



Step -2



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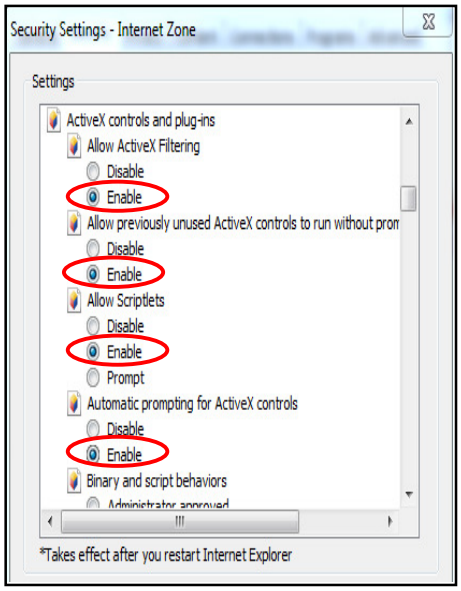
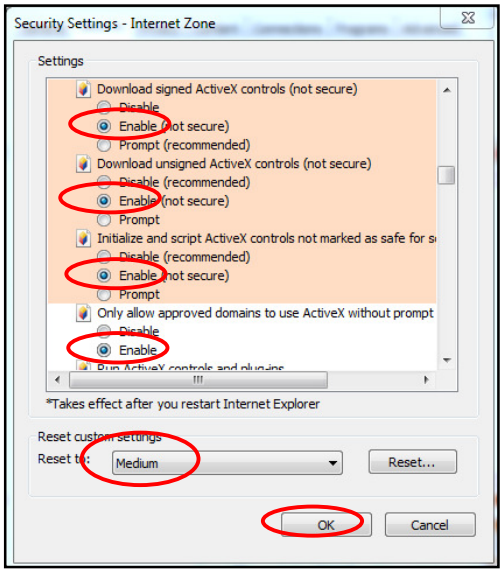
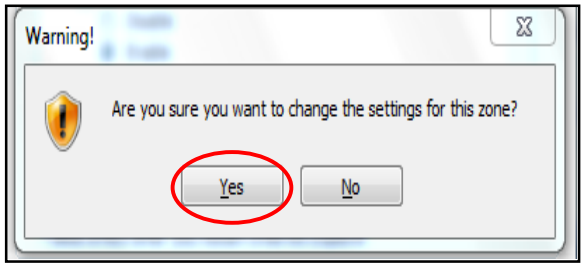
Step -3

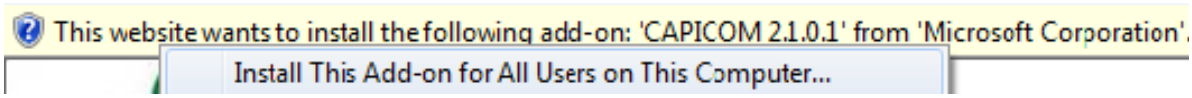


Step - 4





7. In case if you find any pop like “this website wants to install this add-on CAPICOM 2.1.0.0…. ” then do the **Right click and install the same**. (As per below screen)


This website wants to install the following add-on: 'CAPICOM 2.1.0.1' from 'Microsoft Corporation'.
Install This Add-on for All Users on This Computer...

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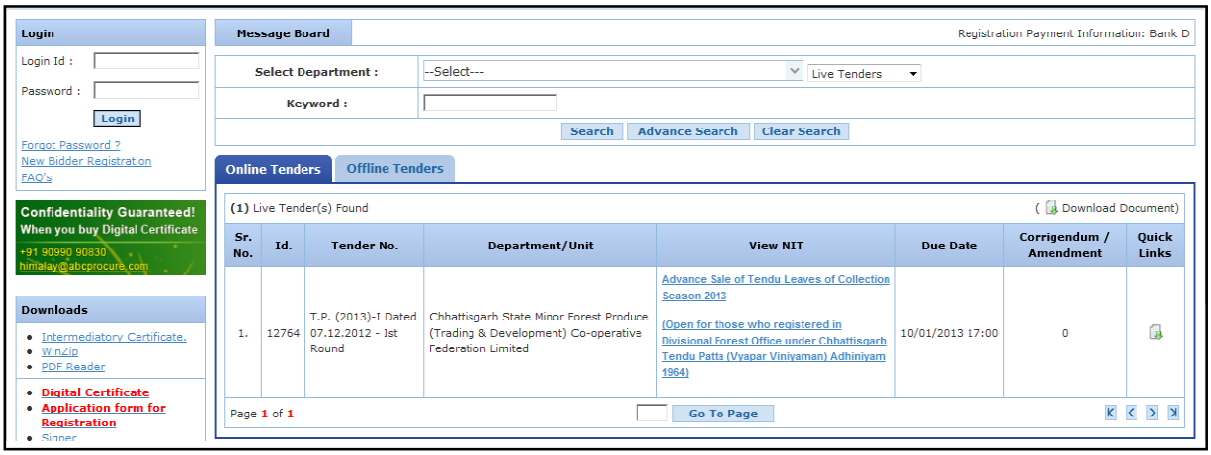
3. HOME PAGE

For the e Tendering purpose, you can visit the website where you can find the e-tenders floated by Department.



4. NEW BIDDER REGISTRATION

To participate for the E-Tendering of any Department, Tenderer has to do the New Bidder registration, for this please follow below steps. This is only one time activity. **Once the Tenderer registers himself, he / she need to send Login-Id to abcprocure's mail id for an approval of it. AbcProcure will approve Login-Id and after that He / She can login into the website.**

a) Open – Internet explorer 6.0 or above
b) Mention the URL of the Department (i.e. https://cgmfpfed.abcprocure.com)
c) On the Homepage – click on "New Bidder Registration" just below the Login ID & Password.
d) A Registration form will be appeared, fill up the same as required, Like Login ID, Password, company details, Item categories etc.
e) Please inform ETL (abcProcure – Help Desk) for Approval of Login-Id.
f) After approval, Enter Login-Id & Password to Log in into the website.
g) Digital Certificate is mandatory while logging into the website.

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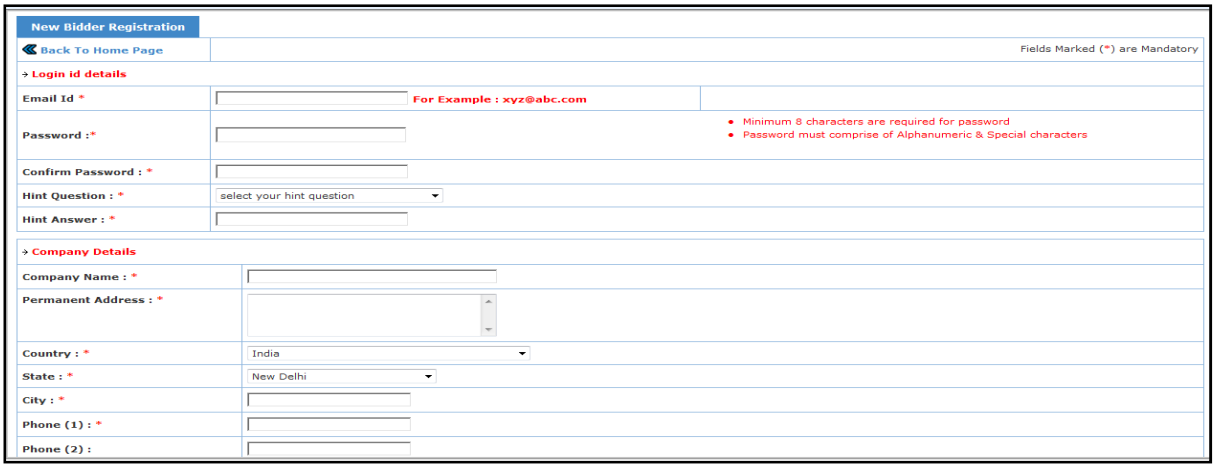

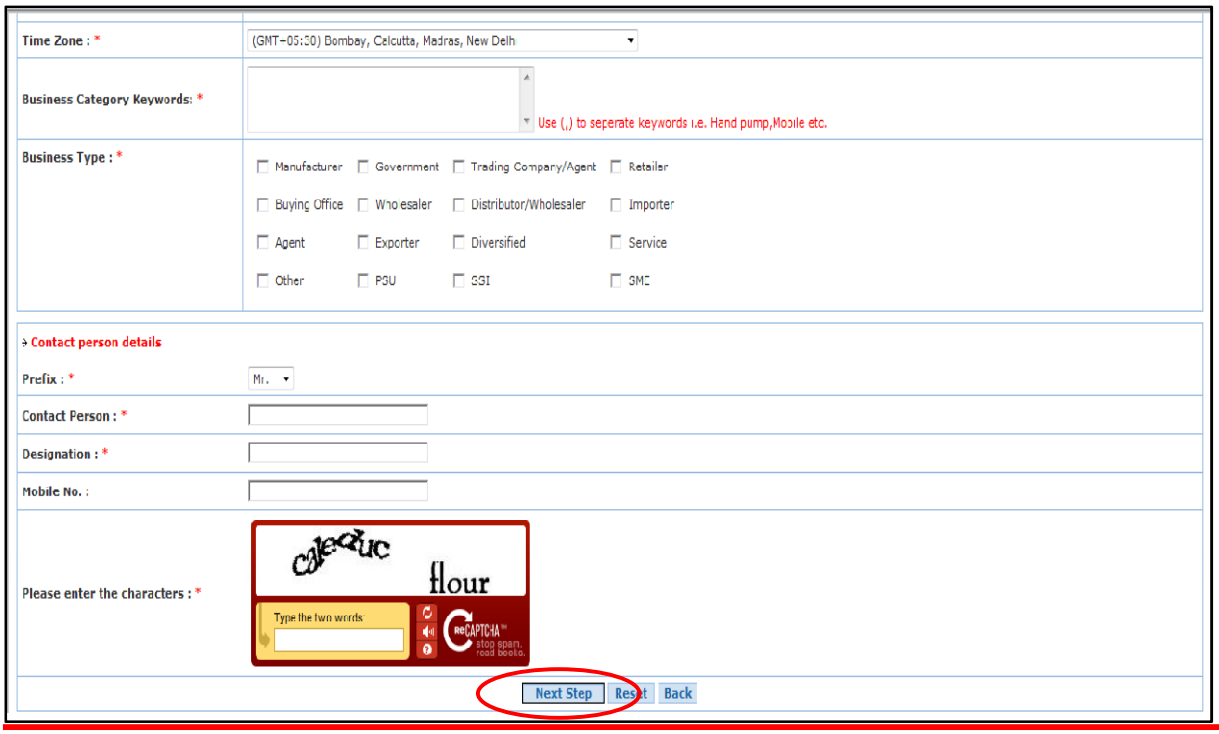

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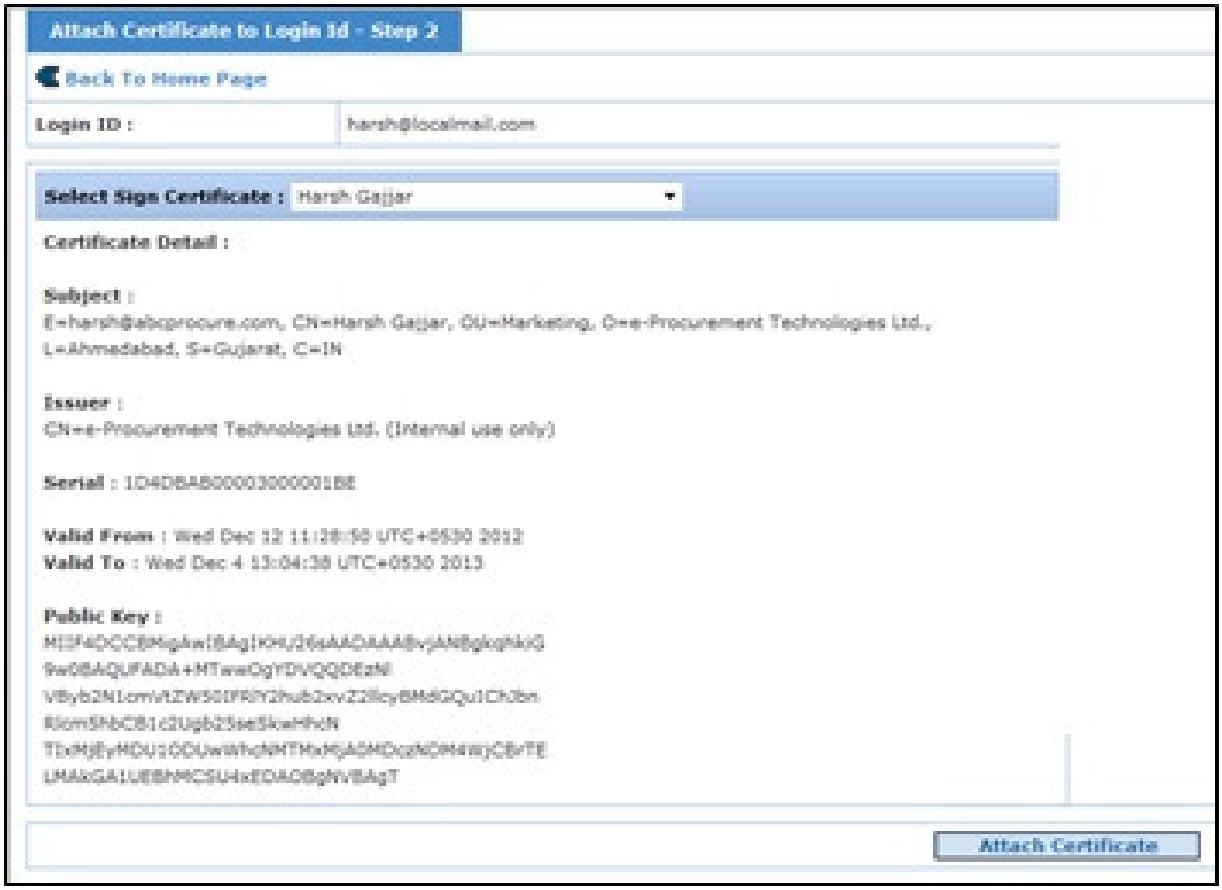
Attach Certificate to Login Id - Step 2
Back To Home Page
Login ID :
harsh@localmail.com
Select Sign Certificate :
Harsh Gajjar
Certificate Detail :
Subject :
E=harsh@abcprocure.com, CN=Harsh Gajjar, OU=Marketing, O=e-Procurement Technologies Ltd., L=Ahmedabad, S=Gujarat, C=IN
Issuer :
CN=e-Procurement Technologies Ltd. (Internal use only)
Serial : 1D4DBAB00003000001BE
Valid From : Wed Dec 12 11:28:50 UTC+0530 2012
Valid To : Wed Dec 4 13:04:38 UTC+0530 2013
Public Key :
Attach Certificate

After successful registration of DSC, Bidders are requested to mail their login ID on **ravi.sheladiya@abcprocure.com or himalay@abcprocure.com** for approval of login ID

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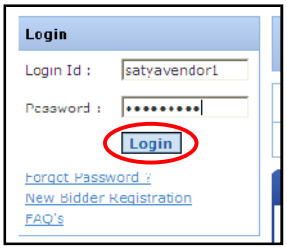
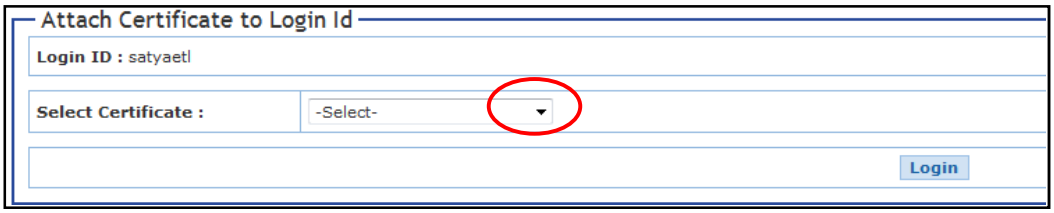
5. USER LOGIN

Tenderer needs to enter the Login ID & Password and click on “Login” button as per the below screen, after this Tenderer has to select his Digital certificate and click on login.





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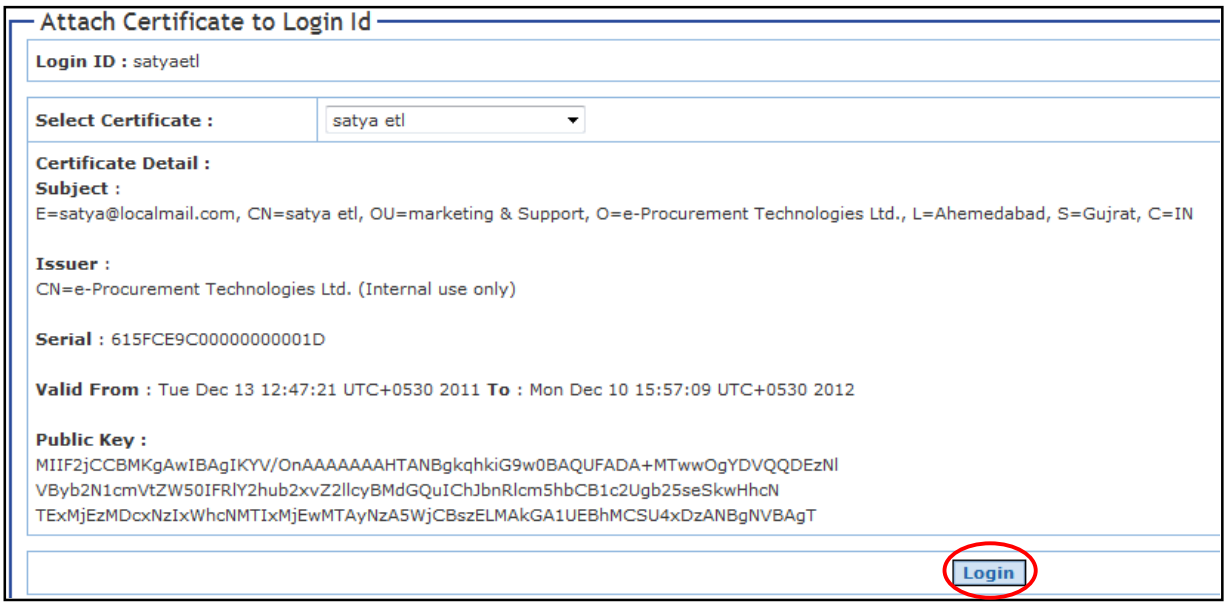
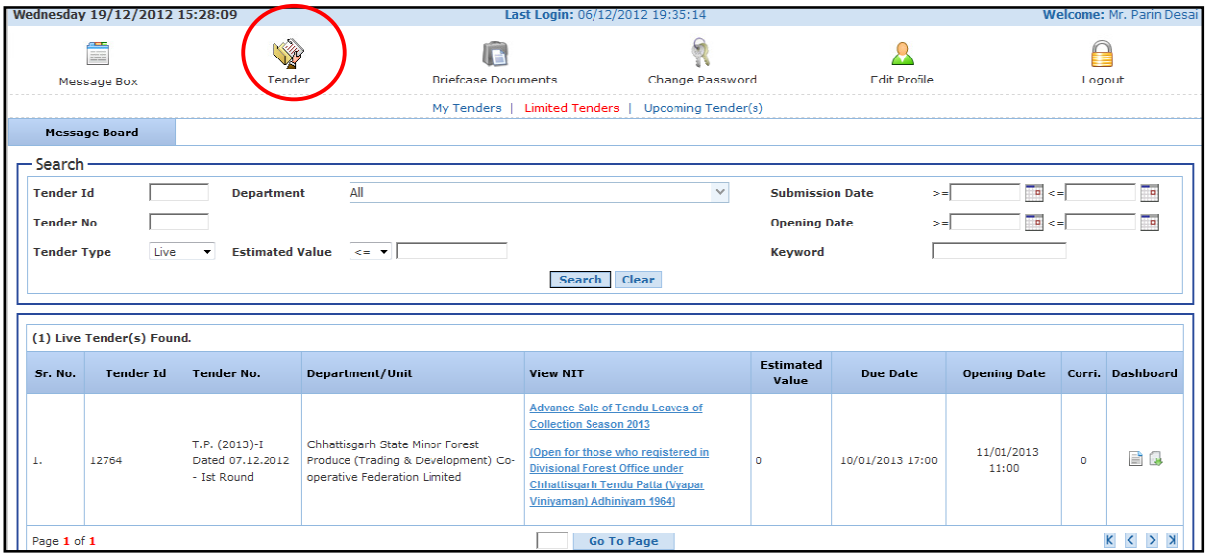

Attach Certificate to Login Id
Login ID : satyaetl
Select Certificate :
satya etl
Certificate Detail :
Subject :
E=satya@localmail.com, CN=satya etl, OU=marketing & Support, O=e-Procurement Technologies Ltd., L=Ahemedabad, S=Gujrat, C=IN
Issuer :
CN=e-Procurement Technologies Ltd. (Internal use only)
Serial : 615FCE9C00000000001D
Valid From : Tue Dec 13 12:47:21 UTC+0530 2011 To : Mon Dec 10 15:57:09 UTC+0530 2012
Public Key :
MIIF2jCCBMKgAwIBAgIKYV/OnAAAAAAAHTANBgkqhkiG9w0BAQUFADA+MTwwOgYDVQQDEzNl
VByb2N1cmVtZW50IFRlY2hub2xvZ2llcyBMdGQuIChJbnRlcm5hbCB1c2Ugb25seSkwHhcN
TExMjEzMDcxNzIxWhcNMTIxMjEwMTAyNzA5WjCBszELMAkGA1UEBhMCSU4xDzANBgNVBAgT
Login

6. TENDERER DASH BOARD

After login the below home page will come, where Tenderer has to click on **Tender** to search the tenders.



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A) DOWNLOAD DOCUMENT

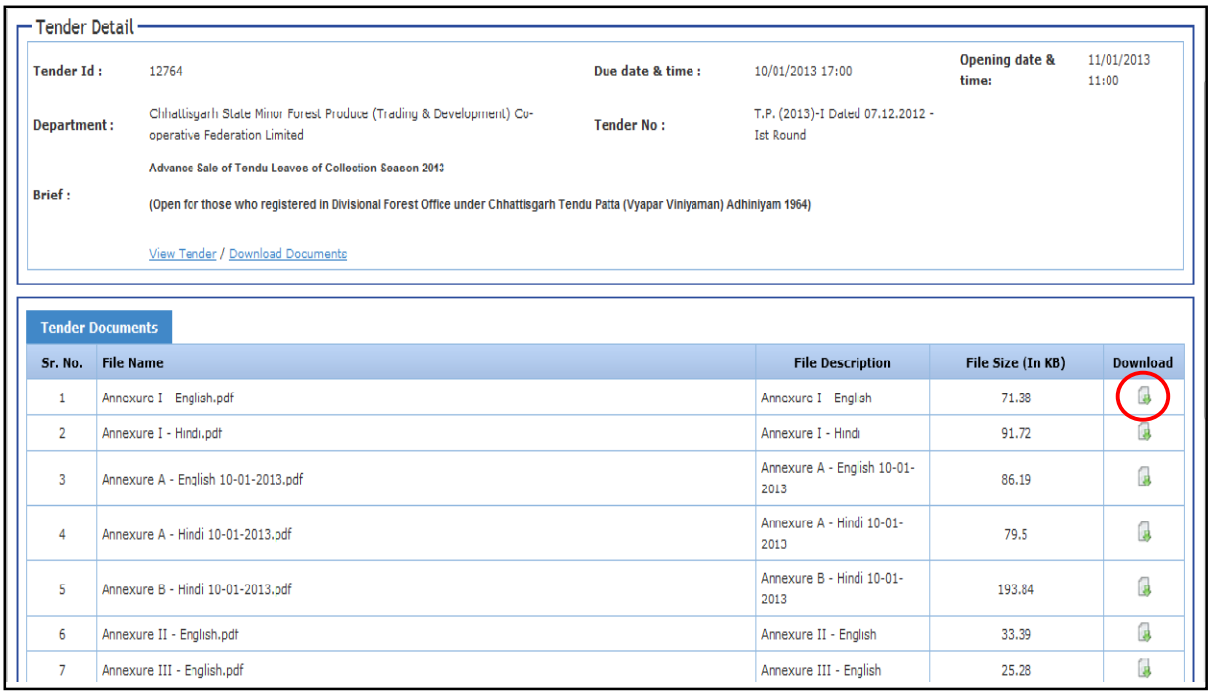
After that Tenderer will get the tender details like Tender No., Department Name, Tender NIT, Due date & opening date etc. as per the below screen.

To participate Tenderer has to click on quick link icon in the Dashboard tab, and to download the Tender document has to click on download icon.

(1) Live Tender(s) Found.

Sr. No.	Tender Id	Tender No.	Department/Unit	View NIT	Estimated Value	Due Date	Opening Date	Corri.	Dashboard
1.	12764	T.P. (2013)-I Dated 07.12.2012 - Ist Round	Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited	Advance Sale of Tendu Leaves of Collection Season 2013 (Open for those who registered in Divisional Forest Office under Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam 1964)	0	10/01/2013 17:00	11/01/2013 11:00	0	

To download the Tender documents Tenderer needs to click on download icon as per the below screen.



Tender Detail

Tender Id : 12764 | Due date & time : 10/01/2013 17:00 | Opening date & time: 11/01/2013 11:00

Department : Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited | Tender No : T.P. (2013)-I Dated 07.12.2012 - Ist Round

Brief : Advance Sale of Tendu Leaves of Collection Season 2013 (Open for those who registered in Divisional Forest Office under Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam 1964)

View Tender / Download Documents

Tender Documents

Sr. No.	File Name	File Description	File Size (In KB)	Download
1	Annexure I English.pdf	Annexure I English	71.38	
2	Annexure I - Hindi.pdf	Annexure I - Hindi	91.72	
3	Annexure A - English 10-01-2013.pdf	Annexure A - English 10-01-2013	86.19	
4	Annexure A - Hindi 10-01-2013.pdf	Annexure A - Hindi 10-01-2013	79.5	
5	Annexure B - Hindi 10-01-2013.pdf	Annexure B - Hindi 10-01-2013	193.84	
6	Annexure II - English.pdf	Annexure II - English	33.39	
7	Annexure III - English.pdf	Annexure III - English	25.28	

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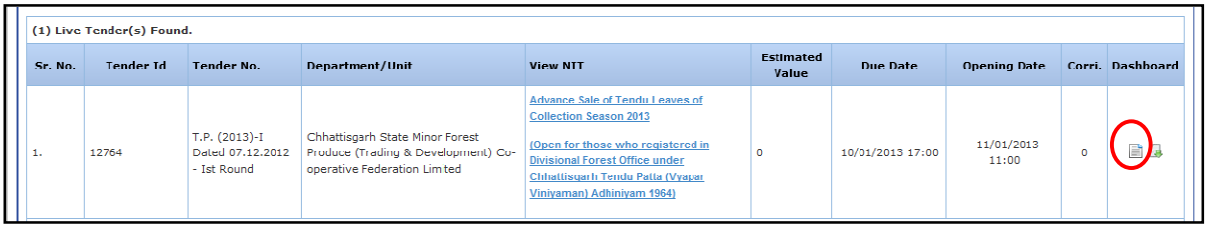
B) BIDDING DASHBOARD FOR PARTICIPATION.

For participation in e-Tender Tenderer needs to click on the quick link icon



(1) Live Tender(s) Found.

Sr. No.	Tender Id	Tender No.	Department/Unit	View NIT	Estimated Value	Due Date	Opening Date	Corri.	Dashboard
1.	12764	T.P. (2013)-I Dated 07.12.2012 - Ist Round	Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited	Advance Sale of Tendu Leaves of Collection Season 2013 (Open for those who registered in Divisional Forest Office under Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam 1964)	0	10/01/2013 17:00	11/01/2013 11:00	0	

After clicking on the quick link icon the biding dashboard page will appear as per the below screen.

7. DECLARATION (DOCUMENT READ CONFIRMATION)

Here Tenderer needs to click on the Declaration tab, and has to confirm his participation by clicking on "**I Agree"** button as per the below screen.

Tender Detail
Tender Id : 12856
Tender No : Demo Tender
Due date & time : 21/12/2012 19:00
Opening date & time: 21/12/2012 19:01
Brief :
Tender Notice | Download Document
Declaration
EMD
Prepare Bid
Final Submission
Result
Online Payment Detail
We, hereby declare that,
1. We have read, examined and understood the tender document pertaining to this tender notice and have no reservations to the same,.
2. We offer to execute the works in conformity with the tender Documents
3. Our bid shall be valid for a period as mentioned in the tender document and it shall remain binding upon us.
4. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive
I Agree

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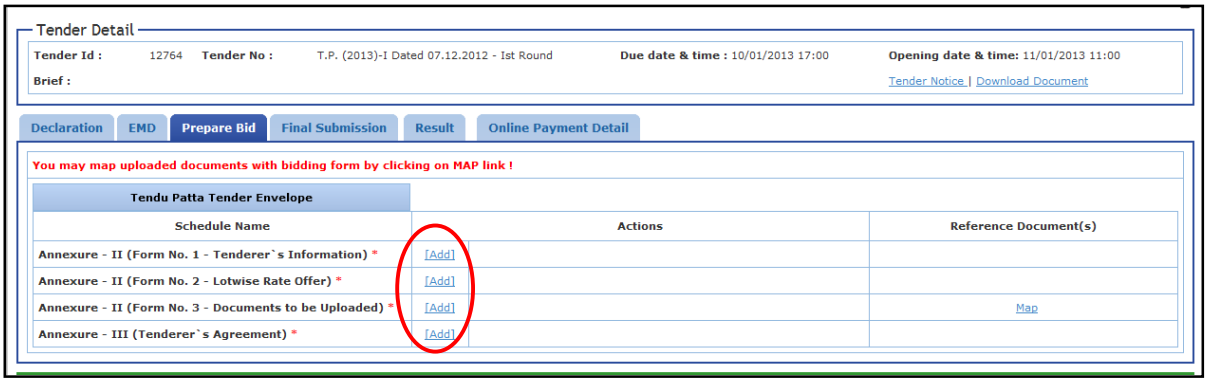
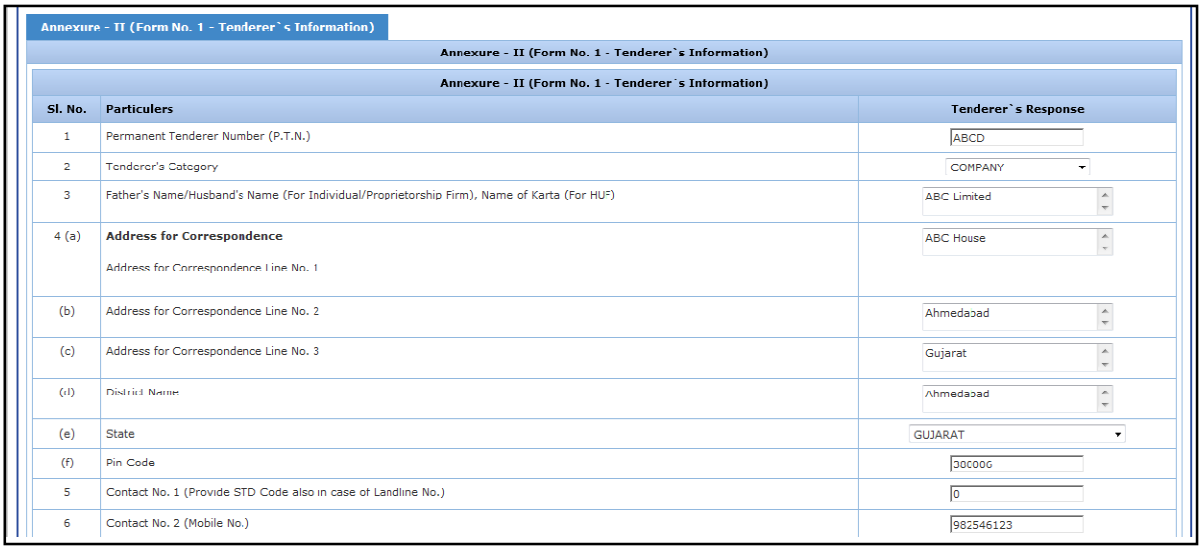
8. PREPARE BID

A) ADD

After that **Prepare Bid** tab will appear automatically, where you'll find the online bidding forms like "Technical forms, Price Schedule etc", and then needs to click on **Add** link to fill up the form.


Tender Detail
Tender Id : 12764 Tender No : T.P. (2013)-I Dated 07.12.2012 - Ist Round Due date & time : 10/01/2013 17:00 Opening date & time: 11/01/2013 11:00
Brief :
Tender Notice | Download Document
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
You may map uploaded documents with bidding form by clicking on MAP link !
Tendu Patta Tender Envelope
Schedule Name Actions Reference Document(s)
Annexure - II (Form No. 1 - Tenderer`s Information) * [Add]
Annexure - II (Form No. 2 - Lotwise Rate Offer) * [Add]
Annexure - II (Form No. 3 - Documents to be Uploaded) * [Add] Map
Annexure - III (Tenderer`s Agreement) * [Add]

Tenderer has to fill up the details as required. After that needs to click on **Sign button.** The message will come "**Data Signed successfully**". And Save.


Annexure - II (Form No. 1 - Tenderer`s Information)
Annexure - II (Form No. 1 - Tenderer`s Information)
Annexure - II (Form No. 1 - Tenderer`s Information)
Sl. No. Particulers Tenderer`s Response
1 Permanent Tenderer Number (P.T.N.) ABCD
2 Tenderer's Category COMPANY
3 Father's Name/Husband's Name (For Individual/Proprietorship Firm), Name of Karta (For HUF) ABC Limited
4 (a) Address for Correspondence ABC House
Address for Correspondence Line No. 1
(b) Address for Correspondence Line No. 2 Ahmedabad
(c) Address for Correspondence Line No. 3 Gujarat
(d) District Name Ahmedabad
(e) State GUJARAT
(f) Pin Code 380006
5 Contact No. 1 (Provide STD Code also in case of Landline No.) 0
6 Contact No. 2 (Mobile No.) 982546123

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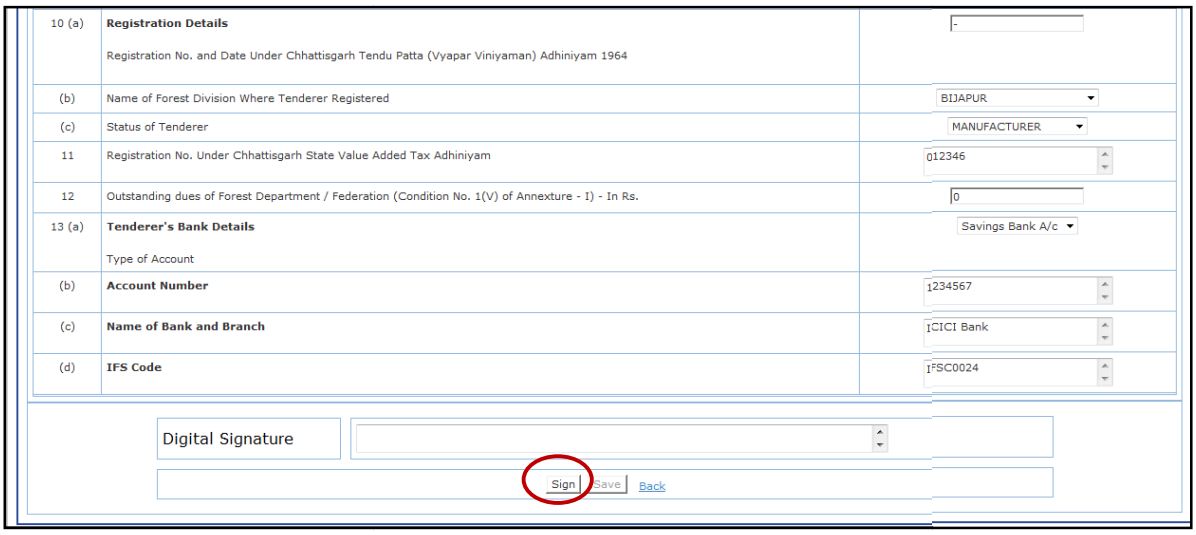
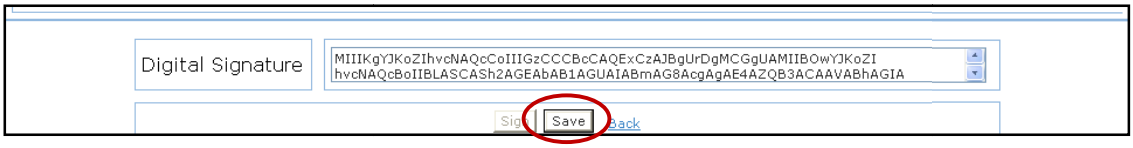

10 (a) Registration Details
Registration No. and Date Under Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam 1964
(b) Name of Forest Division Where Tenderer Registered
BIJAPUR
(c) Status of Tenderer
MANUFACTURER
11 Registration No. Under Chhattisgarh State Value Added Tax Adhiniyam
012346
12 Outstanding dues of Forest Department / Federation (Condition No. 1(V) of Annexture - I) - In Rs.
0
13 (a) Tenderer's Bank Details
Savings Bank A/c
Type of Account
(b) Account Number
1234567
(c) Name of Bank and Branch
ICICI Bank
(d) IFS Code
IFSC0024
Digital Signature
Sign
Save
Back



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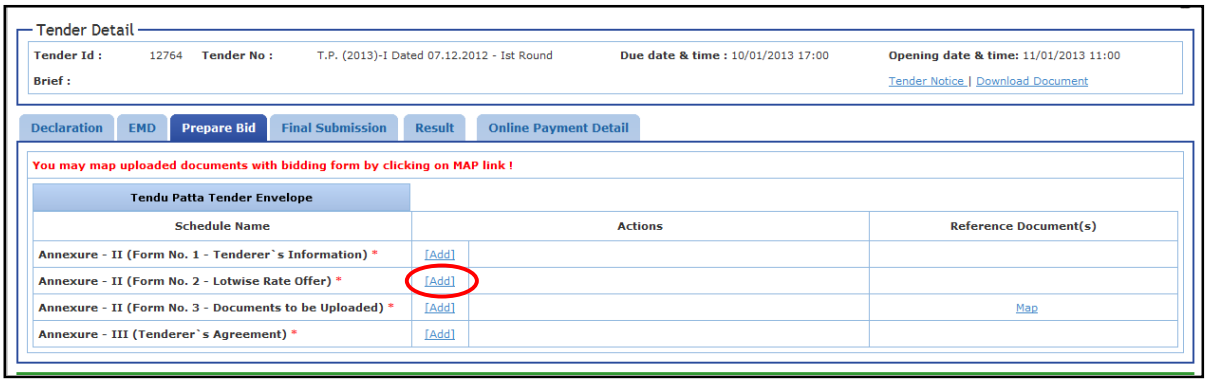
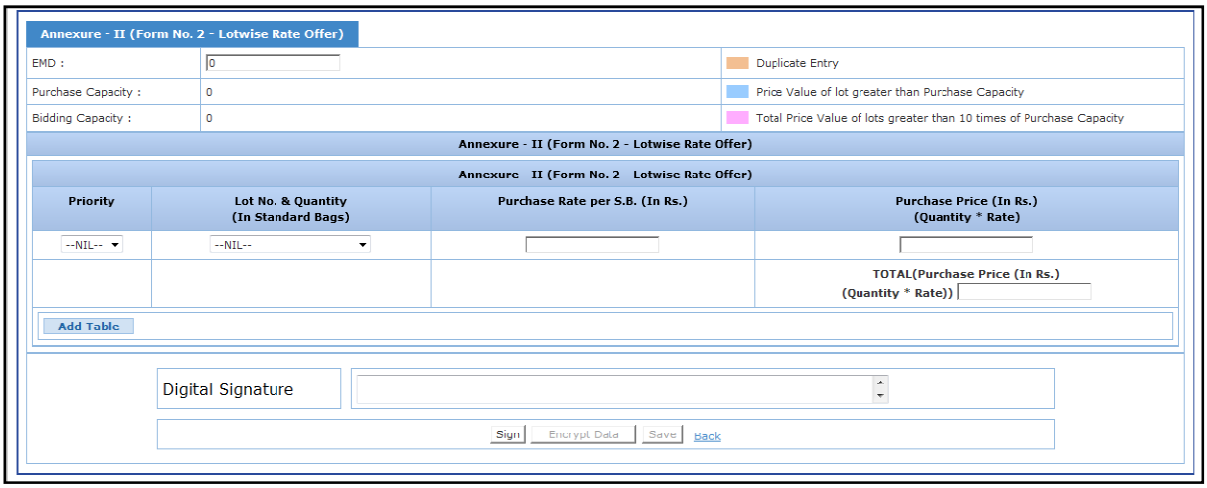
In case of **Price Bid / Commercial Offer** Tenderer will get another option after Sign, "**Encrypt Data**" to encrypt the data.

Price Bid → ADD → Fill up the details→ Sign → Encrypt Data → Save


Tender Detail
Tender Id : 12764 Tender No : T.P. (2013)-I Dated 07.12.2012 - Ist Round Due date & time : 10/01/2013 17:00 Opening date & time: 11/01/2013 11:00
Brief :
Tender Notice | Download Document
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
You may map uploaded documents with bidding form by clicking on MAP link !
Tendu Patta Tender Envelope
Schedule Name
Actions
Reference Document(s)
Annexure - II (Form No. 1 - Tenderer`s Information) *
Annexure - II (Form No. 2 - Lotwise Rate Offer) *
Annexure - II (Form No. 3 - Documents to be Uploaded) *
Annexure - III (Tenderer`s Agreement) *
[Add]
Map


Annexure - II (Form No. 2 - Lotwise Rate Offer)
EMD :
Purchase Capacity :
Bidding Capacity :
Duplicate Entry
Price Value of lot greater than Purchase Capacity
Total Price Value of lots greater than 10 times of Purchase Capacity
Annexure - II (Form No. 2 - Lotwise Rate Offer)
Priority
Lot No. & Quantity (In Standard Bags)
Purchase Rate per S.B. (In Rs.)
Purchase Price (In Rs.) (Quantity * Rate)
TOTAL(Purchase Price (In Rs.) (Quantity * Rate))
Add Table
Digital Signature
Sign
Encrypt Data
Save
Back

- Tenderer`s has to enter the EMD in EMD coloumn then system will calculate Purchase Capacity (12.5 Times of EMD) and Price Value (10 Times of P.C.) automatically.
- Tenderer`s has to selct the priority and Lot No. & Quantity from the list box given the price bid.
- Purchase Rate per S.B. in Rs to be given by the tender`s in coloumn no. 3.

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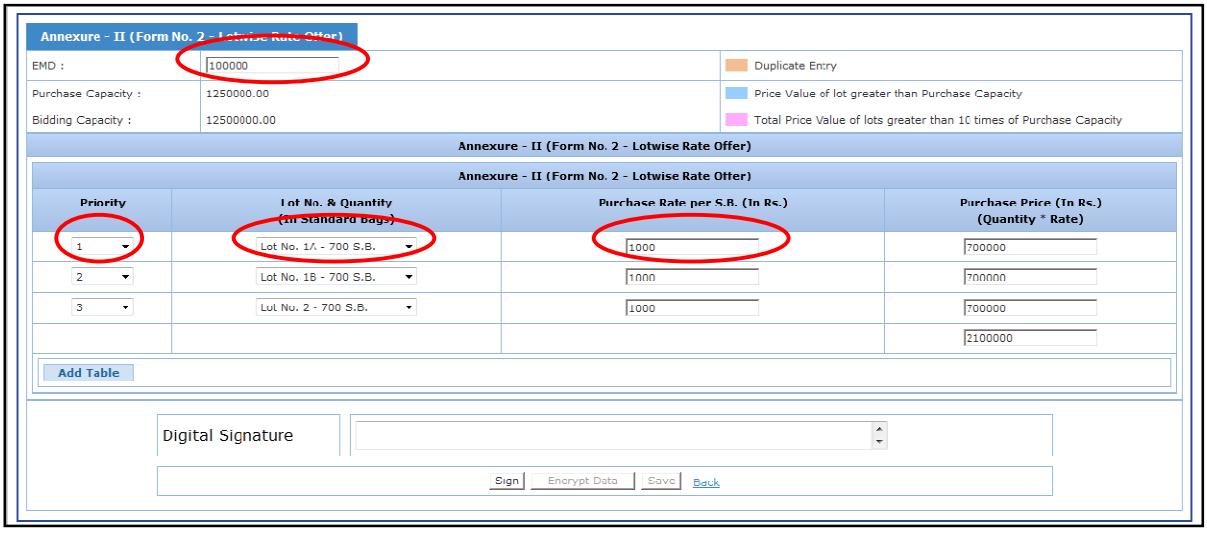
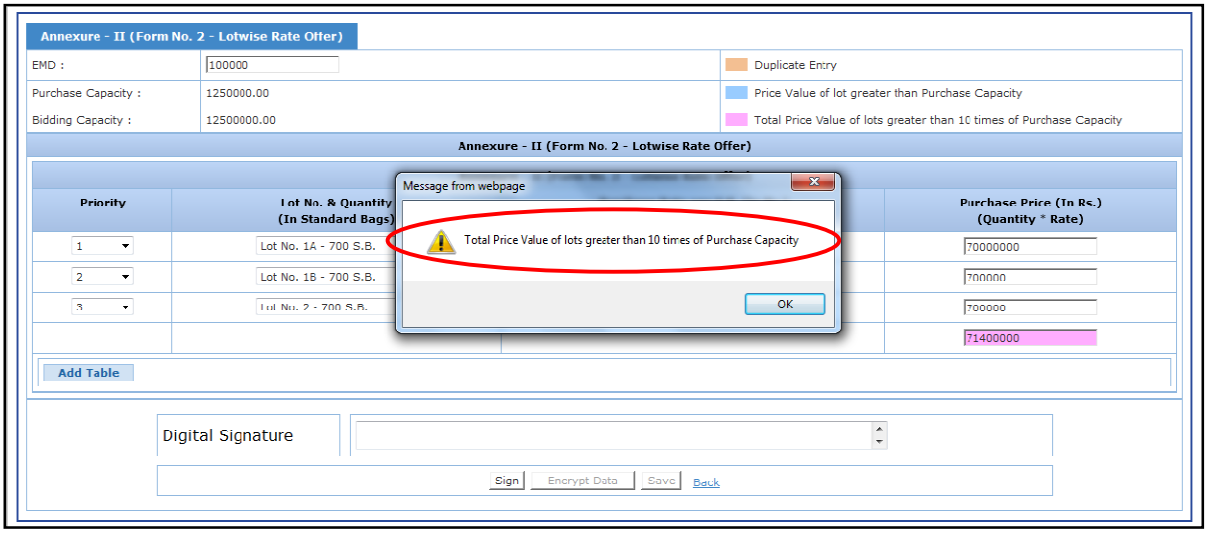


- System gives you the alerts if Total Price Value of Lots exceeds the Bidding Capacity.



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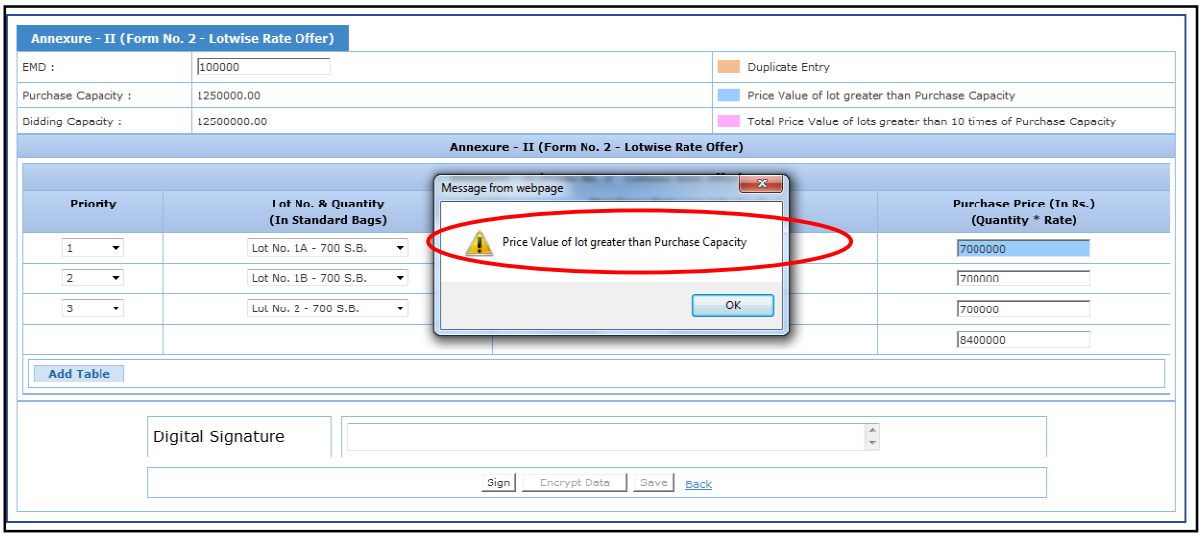
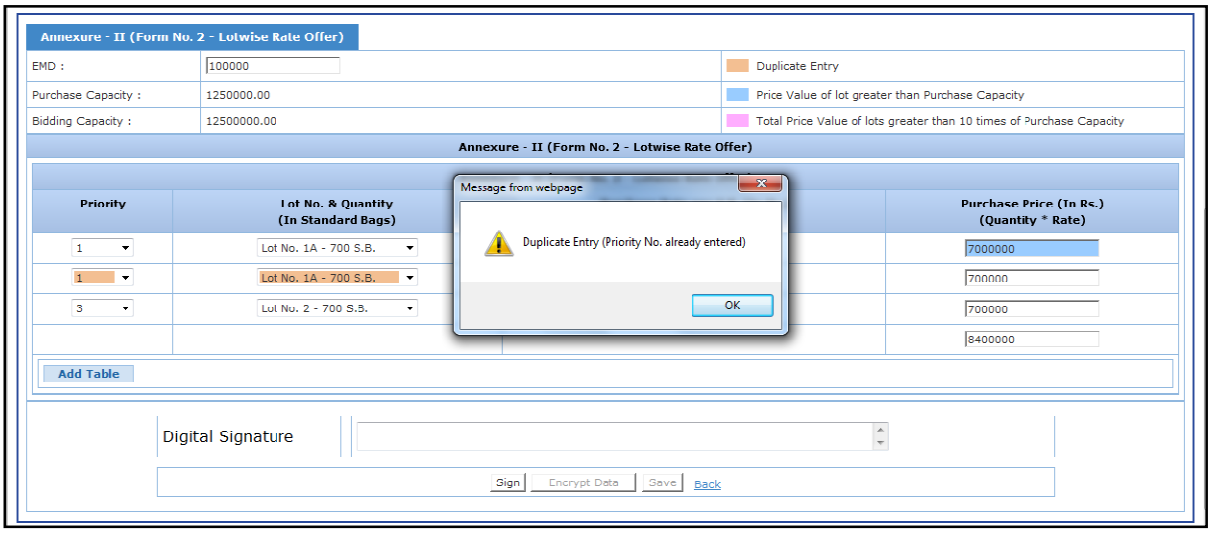
- System gives you the alerts if Price Value of Lot exceeds the Purchase Capacity.



- System gives alerts for Duplicate Entries of priority as per screen shot given above.



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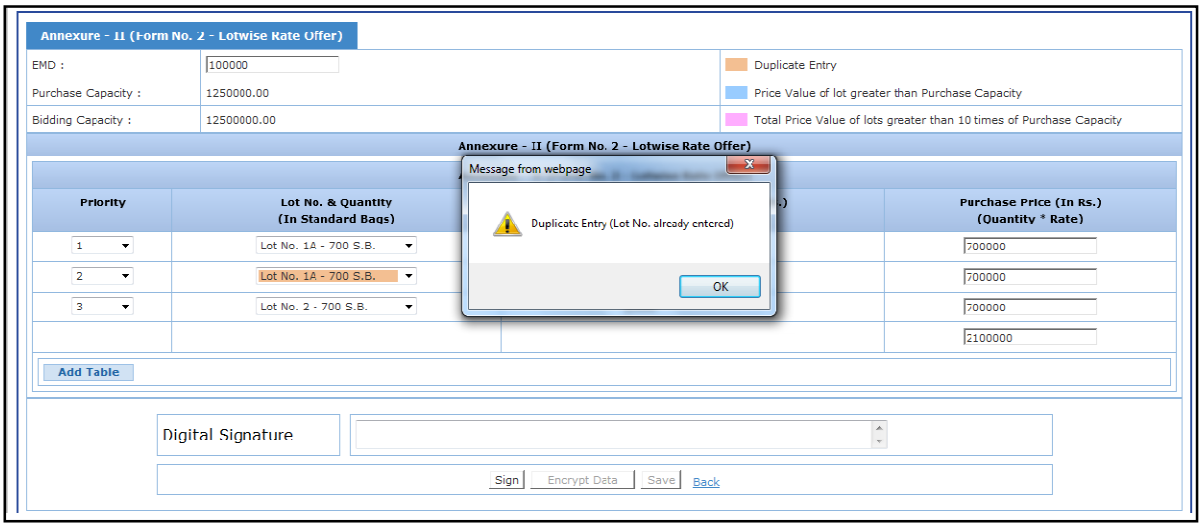
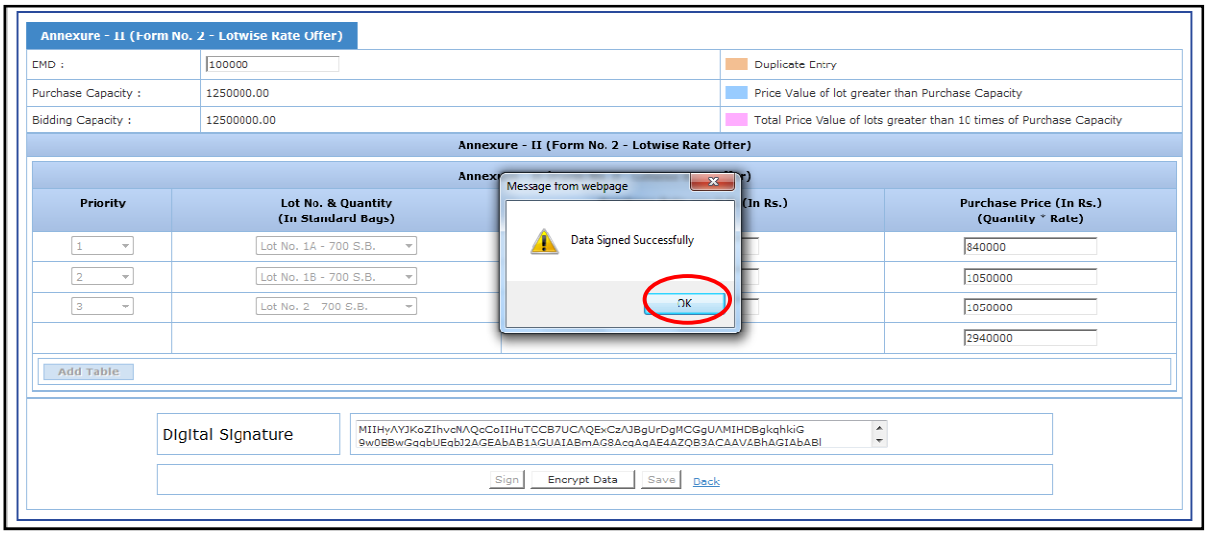
- System gives alerts for Duplicate Entries of Lots as per screen shot given above.



- After filling of all the lots tender`s needs to click on the sign icon as per screen shot given below.



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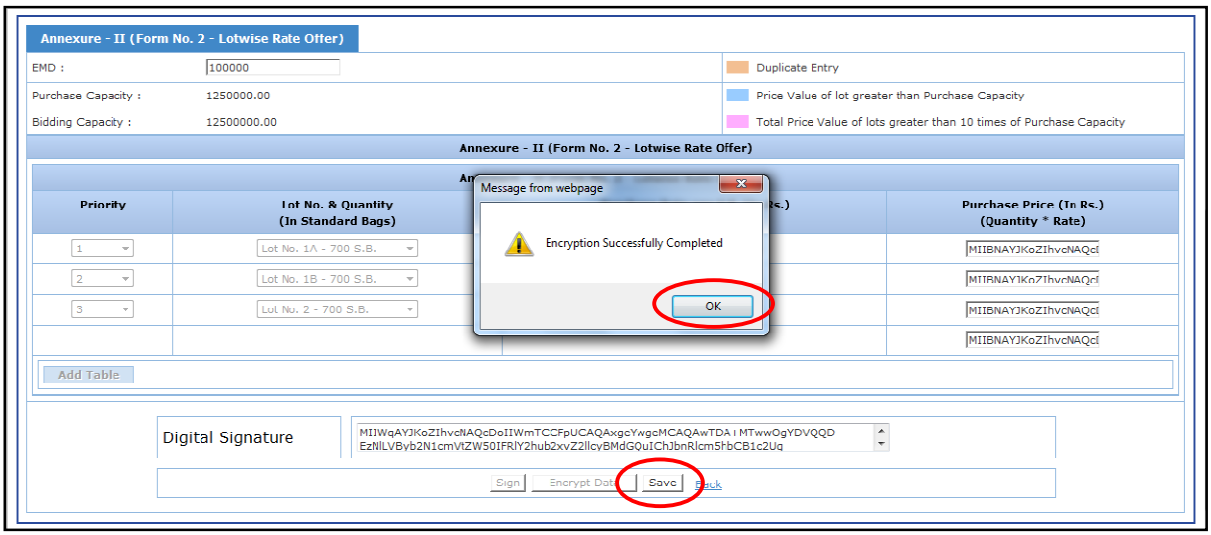

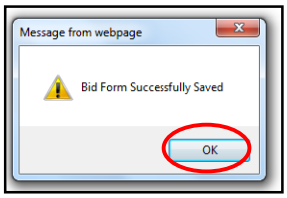

B) EDIT

If Tenderer needs edit the data then needs to click on "**Edit**" Link, then the online bidding form will appear where Tenderer has to follow the below steps.

- Click on "**verify**" to verify the same.
- Click on "**Decrypt**" to decrypt the data.
- Then edit your data and then click on **Sign, Encrypt,** and **update** to save the biding form.

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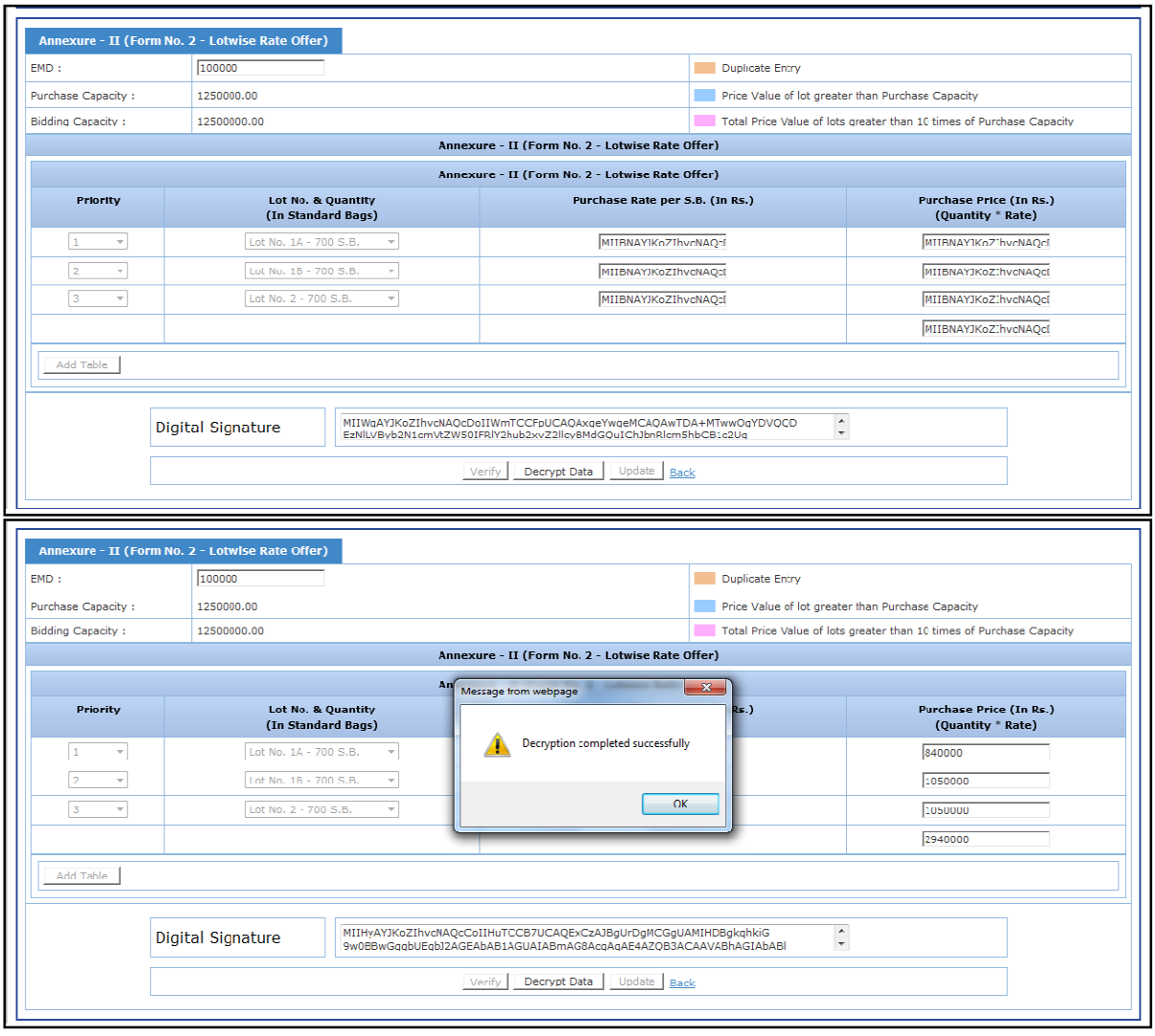
C) DELETION OF LOTS

If Tenderer needs delete any lots then they needs to click on "**Edit**" Link, then the online bidding form will appear where Tenderer has to follow the below steps.

- Click on "**verify**" to verify the same.
- Click on "**Decrypt**" to decrypt the data.
- Then edit your data and then click on **Sign, Encrypt,** and **update** to save the biding form.



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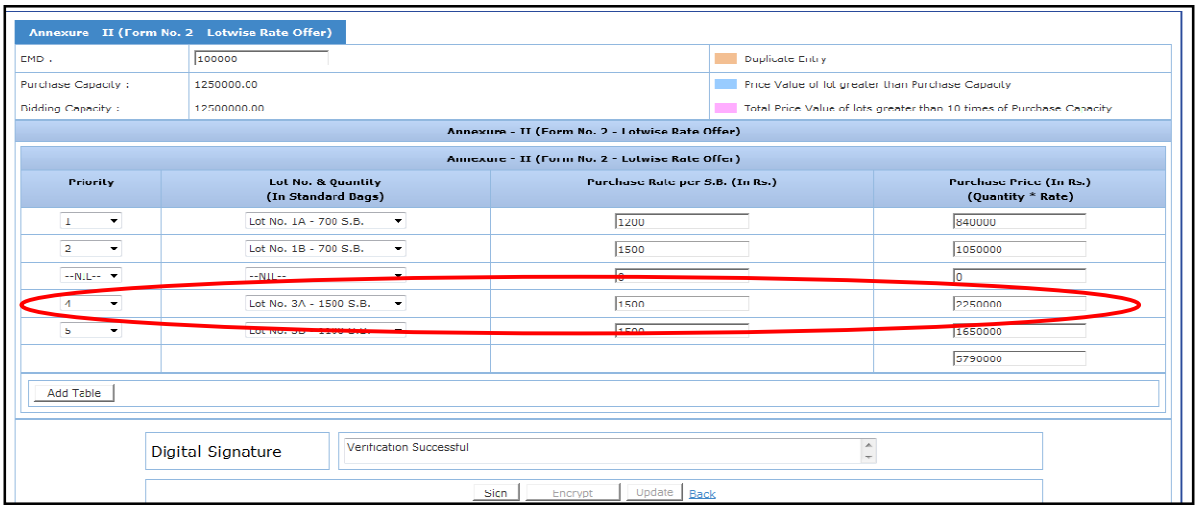
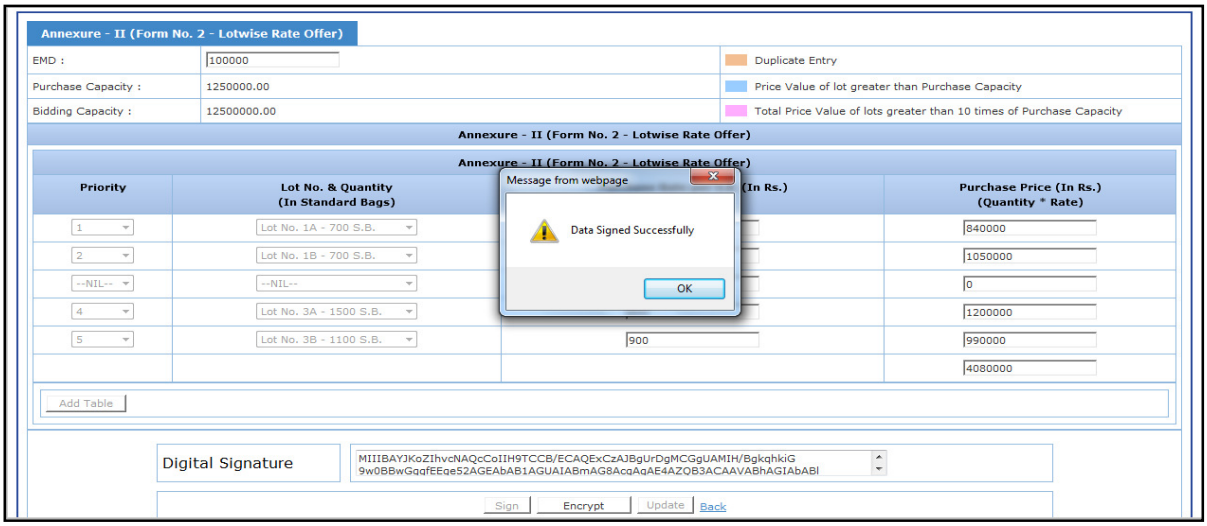
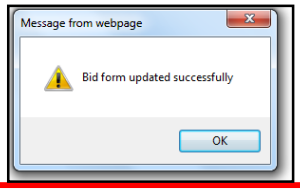
For deleting the lots, Tenderer`s are requested to select the NIL for priority and Lot then click on Sign icon.

After Successful signing click on Encrypt and Update icon.







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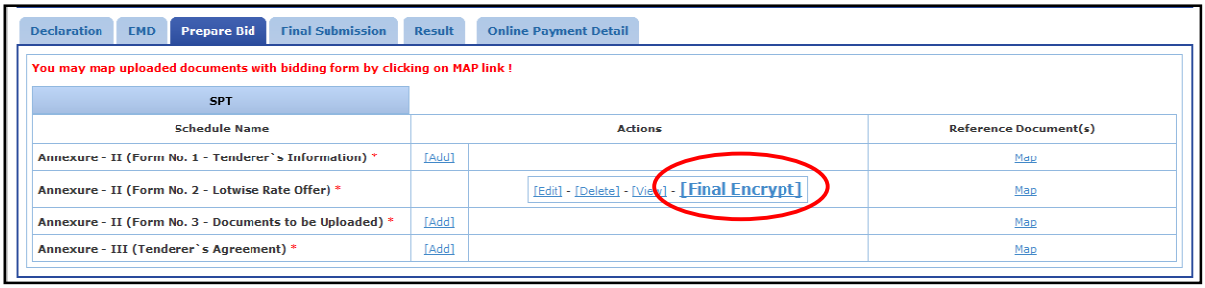
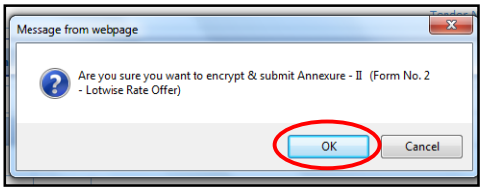
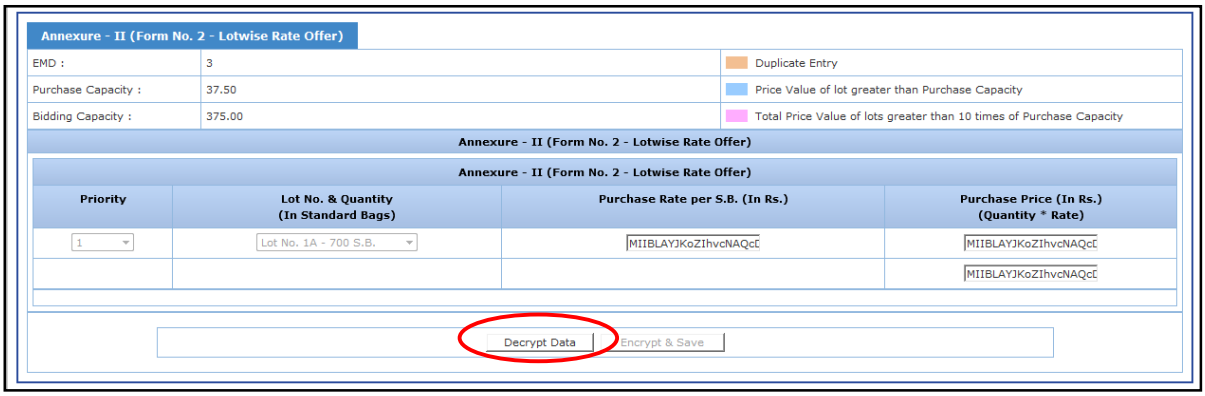
D) FINAL ENCRYPT

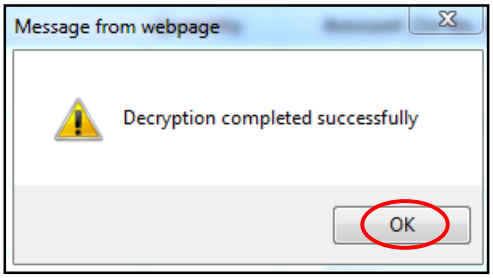
Tenderer needs click on "**Final Encrypt**" link to do the final encryption.

Here Tenderer has to decrypt the data for that needs to click on "**Decrypt Data**" button and then needs to click on "**Encrypt & Save**" to save the same.






Annexure - II (Form No. 2 - Lotwise Rate Offer)
EMD :
3
Duplicate Entry
Purchase Capacity :
37.50
Price Value of lot greater than Purchase Capacity
Bidding Capacity :
375.00
Total Price Value of lots greater than 10 times of Purchase Capacity
Annexure - II (Form No. 2 - Lotwise Rate Offer)
Annexure - II (Form No. 2 - Lotwise Rate Offer)
Priority
Lot No. & Quantity (In Standard Bags)
Purchase Rate per S.B. (In Rs.)
Purchase Price (In Rs.) (Quantity * Rate)
1
Lot No. 1A - 700 S.B.
Decrypt Data
Encrypt & Save



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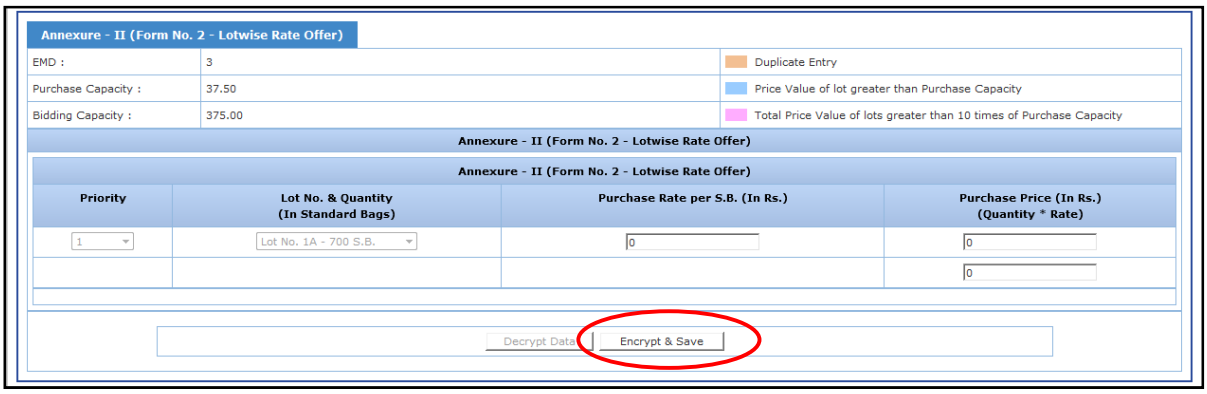
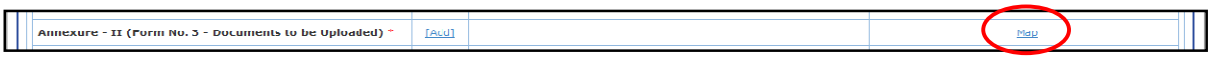
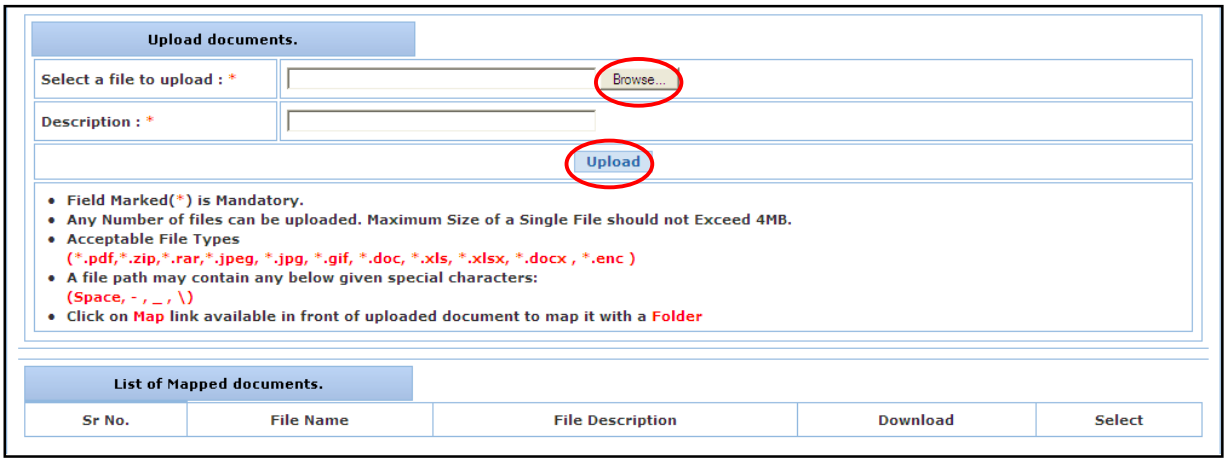

Annexure - II (Form No. 2 - Lotwise Rate Offer)
EMD :
3
Duplicate Entry
Purchase Capacity :
37.50
Price Value of lot greater than Purchase Capacity
Bidding Capacity :
375.00
Total Price Value of lots greater than 10 times of Purchase Capacity
Annexure - II (Form No. 2 - Lotwise Rate Offer)
Annexure - II (Form No. 2 - Lotwise Rate Offer)
Priority
Lot No. & Quantity (In Standard Bags)
Purchase Rate per S.B. (In Rs.)
Purchase Price (In Rs.) (Quantity * Rate)
1
Lot No. 1A - 700 S.B.
0
0
0
Decrypt Data
Encrypt & Save

E) MAP / UPLOAD SUPPORTING DOCUMENT

If Tenderer needs to upload any reference document then needs to click on "**Map**" link below the Reference Document(s), then the needs to browse the file & fill the Description and click on upload. Please refer the below screens. **Please ensure that you follow all the other instructions mentioned on the upload document page as shown in the below given screen shots.**




Upload documents.
Select a file to upload : *
Browse...
Description : *
Upload
Field Marked(*) is Mandatory.
Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB.
Acceptable File Types
(*.pdf,*.zip,*.rar,*.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx , *.enc)
A file path may contain any below given special characters:
(Space, - , _ , \)
Click on Map link available in front of uploaded document to map it with a Folder
List of Mapped documents.
Sr No.
File Name
File Description
Download
Select

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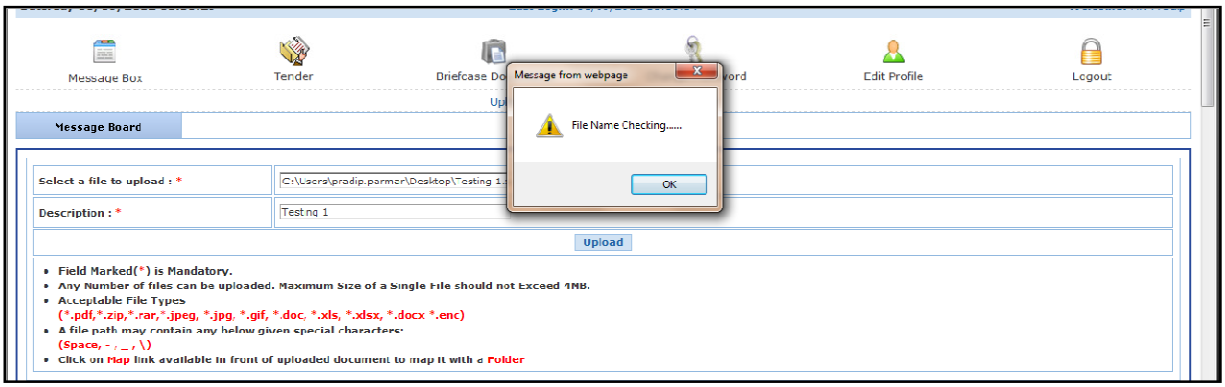
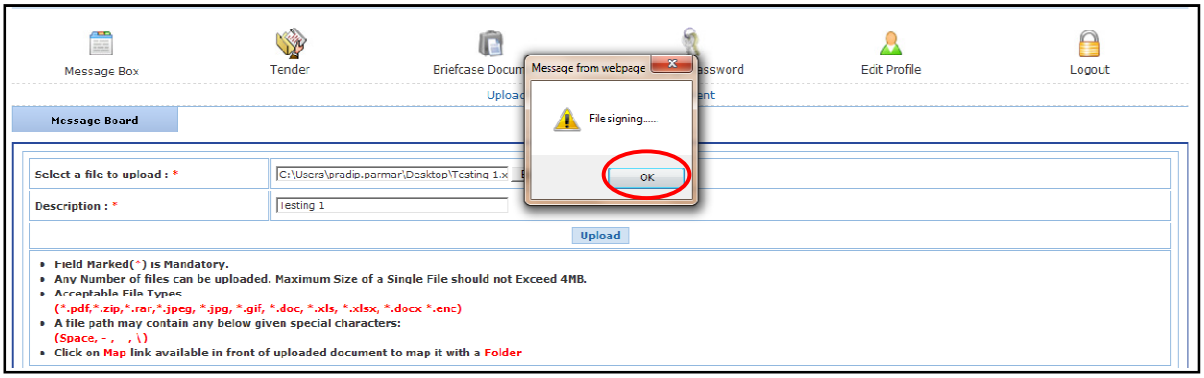
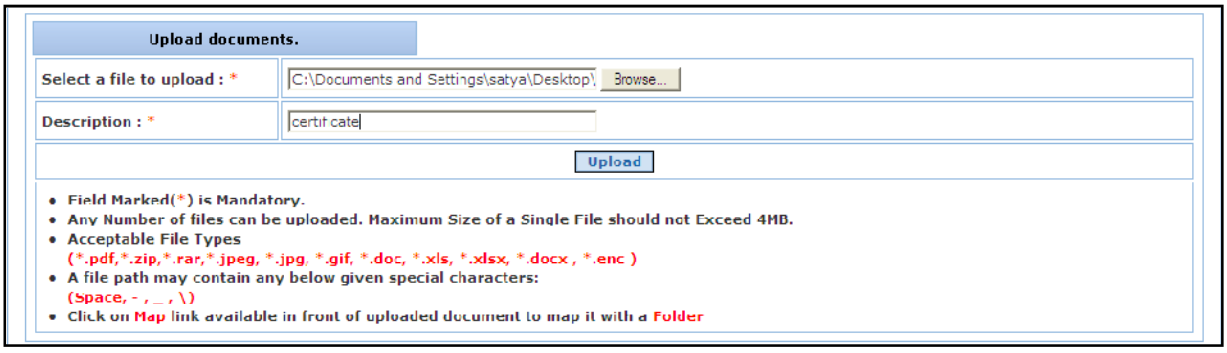
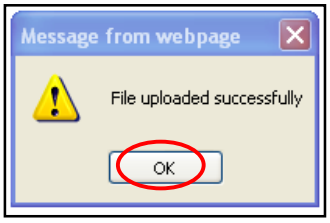

Message Box
Tender
Edit Profile
Logout
Message from webpage
File Name Checking.....
OK
Message Board
Select a file to upload : *
Description : *
Testing 1
Upload
Field Marked(*) is Mandatory.
Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB.
Acceptable File Types
(*.pdf,*.zip,*.rar,*.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx *.enc)
A file path may contain any below given special characters:
(Space, - , _ , \)
Click on Map link available in front of uploaded document to map it with a Folder


Message Box
Tender
Edit Profile
Logout
Message from webpage
File signing.....
OK
Message Board
Select a file to upload : *
Description : *
Testing 1
Upload
Field Marked(*) is Mandatory.
Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB.
Acceptable File Types
(*.pdf,*.zip,*.rar,*.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx *.enc)
A file path may contain any below given special characters:
(Space, - , _ , \)
Click on Map link available in front of uploaded document to map it with a Folder


Upload documents.
Select a file to upload : *
C:\Documents and Settings\satya\Desktop\
Browse...
Description : *
certificate
Upload
Field Marked(*) is Mandatory.
Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB.
Acceptable File Types
(*.pdf,*.zip,*.rar,*.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx , *.enc)
A file path may contain any below given special characters:
(Space, - , _ , \)
Click on Map link available in front of uploaded document to map it with a Folder



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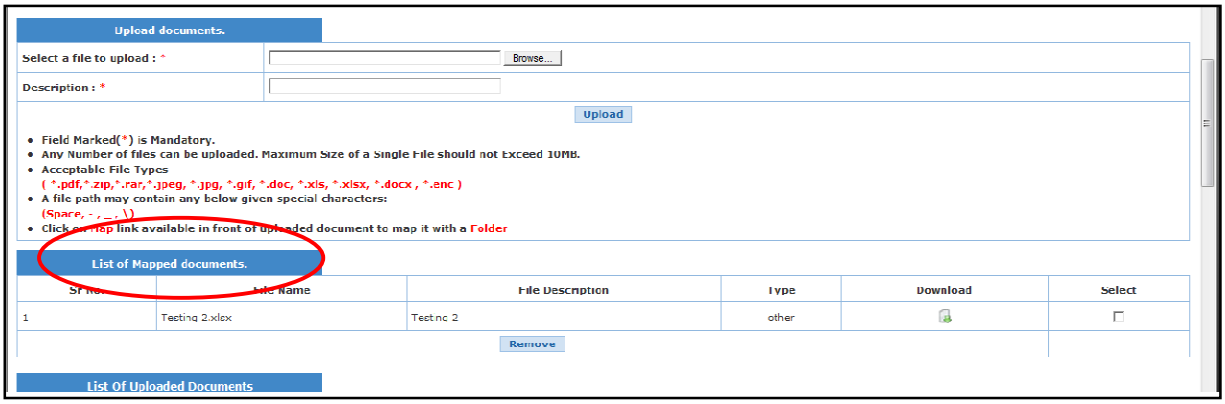
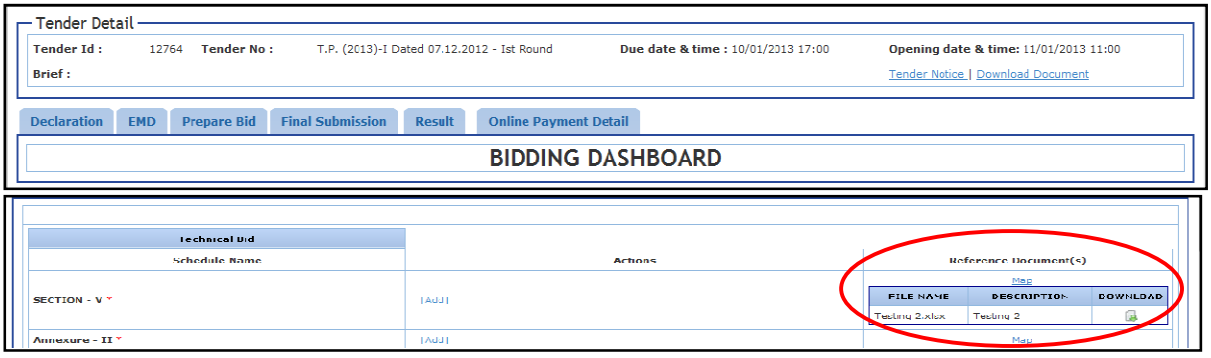
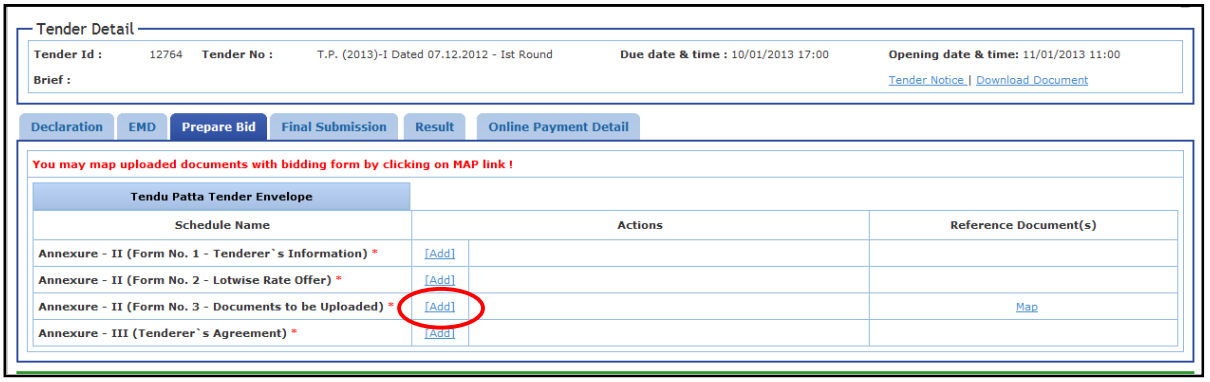
You will be able to see Uploaded file as per below screen:


Upload documents.
Select a file to upload : *
Browse...
Description : *
Upload
Field Marked(*) is Mandatory.
Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 10MB.
Acceptable File Types
(*.pdf,*.zip,*.rar,*.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx , *.enc)
A file path may contain any below given special characters:
(Space, - , _ , \)
Click on Map link available in front of uploaded document to map it with a Folder
List of Mapped documents.
File Name
File Description
Type
Download
Select
1
Testing 2.xlsx
Test nc 2
other
Remove
List Of Uploaded Documents

You can able to see the Mapped documents in bidding dashboard also as per below screen:




Tender Detail
Tender Id : 12764 Tender No : T.P. (2013)-I Dated 07.12.2012 - Ist Round
Due date & time : 10/01/2013 17:00
Opening date & time: 11/01/2013 11:00
Brief :
Tender Notice | Download Document
Declaration
EMD
Prepare Bid
Final Submission
Result
Online Payment Detail
You may map uploaded documents with bidding form by clicking on MAP link !
Tendu Patta Tender Envelope
Schedule Name
Actions
Reference Document(s)
Annexure - II (Form No. 1 - Tenderer`s Information) *
[Add]
Annexure - II (Form No. 2 - Lotwise Rate Offer) *
[Add]
Annexure - II (Form No. 3 - Documents to be Uploaded) *
[Add]
Map
Annexure - III (Tenderer`s Agreement) *
[Add]

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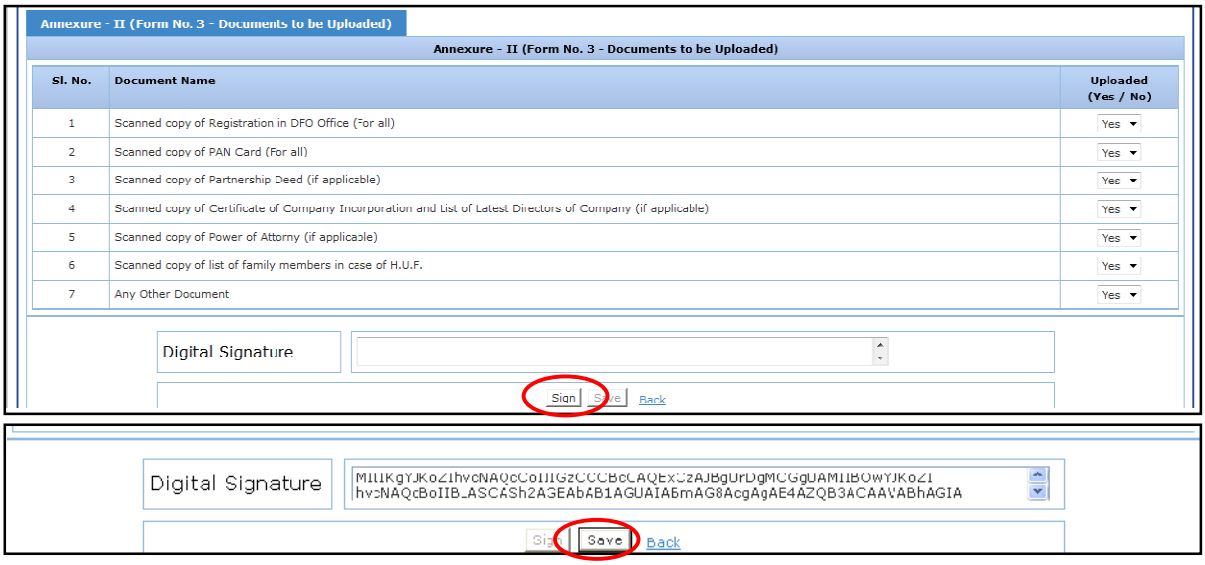
Annexure - II (Form No. 3 - Documents to be Uploaded)
Annexure - II (Form No. 3 - Documents to be Uploaded)
Sl. No.
Document Name
Uploaded (Yes / No)
1 Scanned copy of Registration in DFO Office (For all) Yes
2 Scanned copy of PAN Card (For all) Yes
3 Scanned copy of Partnership Deed (if applicable) Yes
4 Scanned copy of Certificate of Company Incorporation and List of Latest Directors of Company (if applicable) Yes
5 Scanned copy of Power of Attorny (if applicable) Yes
6 Scanned copy of list of family members in case of H.U.F. Yes
7 Any Other Document Yes
Digital Signature
Sign
Save
Back
Digital Signature
Sign
Save
Back

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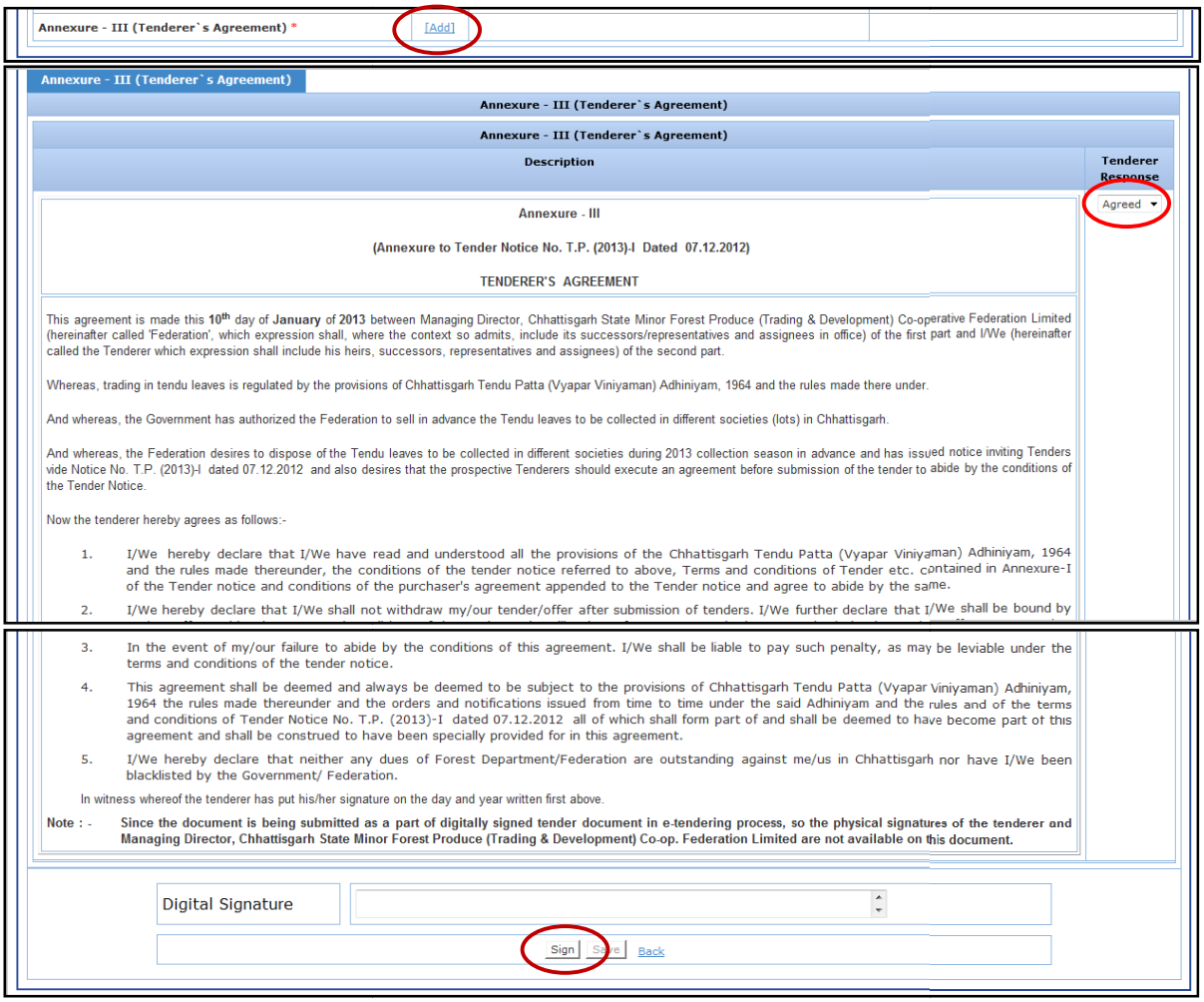
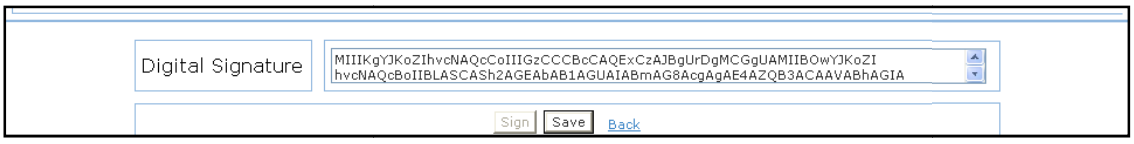
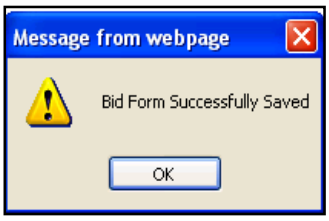

Annexure - III (Tenderer`s Agreement) *
[Add]
Annexure - III (Tenderer`s Agreement)
Annexure - III (Tenderer`s Agreement)
Annexure - III (Tenderer`s Agreement)
Description
Tenderer Response
Agreed
Annexure - III
(Annexure to Tender Notice No. T.P. (2013)-I Dated 07.12.2012)
TENDERER'S AGREEMENT
This agreement is made this 10th day of January of 2013 between Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited (hereinafter called 'Federation', which expression shall, where the context so admits, include its successors/representatives and assignees in office) of the first part and I/We (hereinafter called the Tenderer which expression shall include his heirs, successors, representatives and assignees) of the second part.
Whereas, trading in tendu leaves is regulated by the provisions of Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam, 1964 and the rules made there under.
And whereas, the Government has authorized the Federation to sell in advance the Tendu leaves to be collected in different societies (lots) in Chhattisgarh.
And whereas, the Federation desires to dispose of the Tendu leaves to be collected in different societies during 2013 collection season in advance and has issued notice inviting Tenders vide Notice No. T.P. (2013)-I dated 07.12.2012 and also desires that the prospective Tenderers should execute an agreement before submission of the tender to abide by the conditions of the Tender Notice.
Now the tenderer hereby agrees as follows:-
1. I/We hereby declare that I/We have read and understood all the provisions of the Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam, 1964 and the rules made thereunder, the conditions of the tender notice referred to above, Terms and conditions of Tender etc. contained in Annexure-I of the Tender notice and conditions of the purchaser's agreement appended to the Tender notice and agree to abide by the same.
2. I/We hereby declare that I/We shall not withdraw my/our tender/offer after submission of tenders. I/We further declare that I/We shall be bound by
3. In the event of my/our failure to abide by the conditions of this agreement. I/We shall be liable to pay such penalty, as may be leviable under the terms and conditions of the tender notice.
4. This agreement shall be deemed and always be deemed to be subject to the provisions of Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam, 1964 the rules made thereunder and the orders and notifications issued from time to time under the said Adhiniyam and the rules and of the terms and conditions of Tender Notice No. T.P. (2013)-I dated 07.12.2012 all of which shall form part of and shall be deemed to have become part of this agreement and shall be construed to have been specially provided for in this agreement.
5. I/We hereby declare that neither any dues of Forest Department/Federation are outstanding against me/us in Chhattisgarh nor have I/We been blacklisted by the Government/ Federation.
In witness whereof the tenderer has put his/her signature on the day and year written first above.
Note : - Since the document is being submitted as a part of digitally signed tender document in e-tendering process, so the physical signatures of the tenderer and Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited are not available on this document.
Digital Signature
Sign
Save
Back





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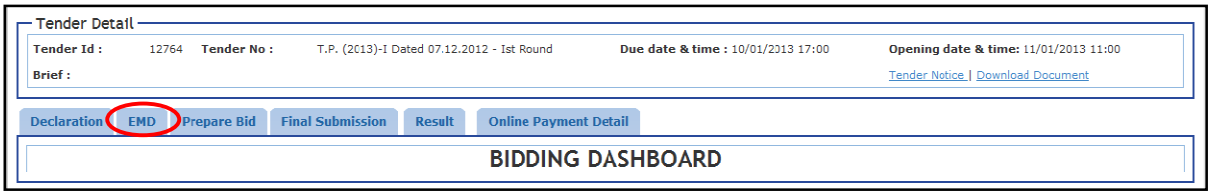
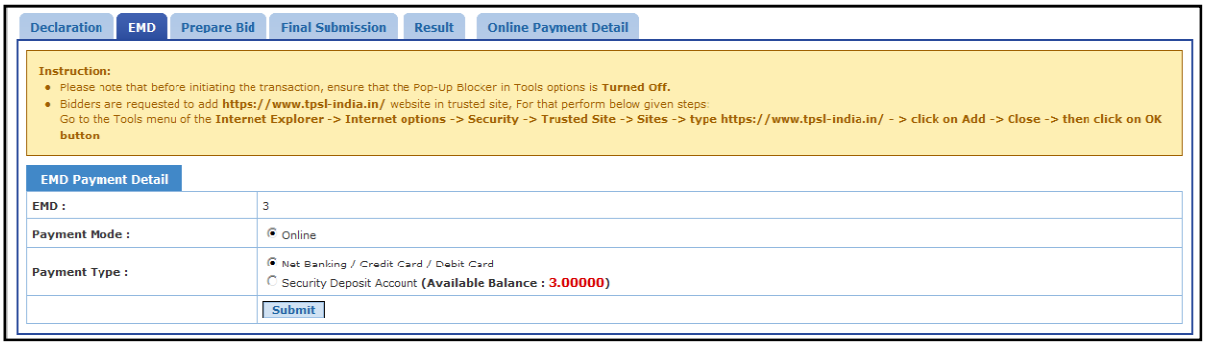
F) ONLINE PAYMENT OF EMD

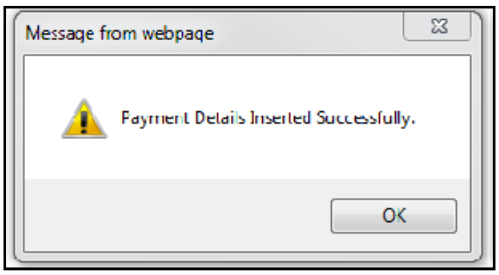
After submission all the required details, Tenderer`s has to pay the EMD online. For that pl. follow the below mentioned process.


Tender Detail
Tender Id : 12764 Tender No : T.P. (2013)-I Dated 07.12.2012 - Ist Round Due date & time : 10/01/2013 17:00 Opening date & time: 11/01/2013 11:00
Brief :
Tender Notice | Download Document
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
BIDDING DASHBOARD

EMD – IF SELECTION OF EMD PAYMENT ONLINE TYPE OF MODE – (NET BANKING OR CREDIT CARD / DEBIT CARD OR RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT))


Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
Instruction:
Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
Bidders are requested to add https://www.tpsl-india.in/ website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type https://www.tpsl-india.in/ - > click on Add -> Close -> then click on OK button
EMD Payment Detail
EMD : 3
Payment Mode : Online
Payment Type : Net Banking / Credit Card / Debit Card
Security Deposit Account (Available Balance : 3.00000)
Submit

EMD PAYMENT – IF SUPPLIER HAS SELECTED OF ICICI BANK PAYMENT GATEWAY OPTION (NET BANKING / CREDIT CARD / DEBIT CARD)



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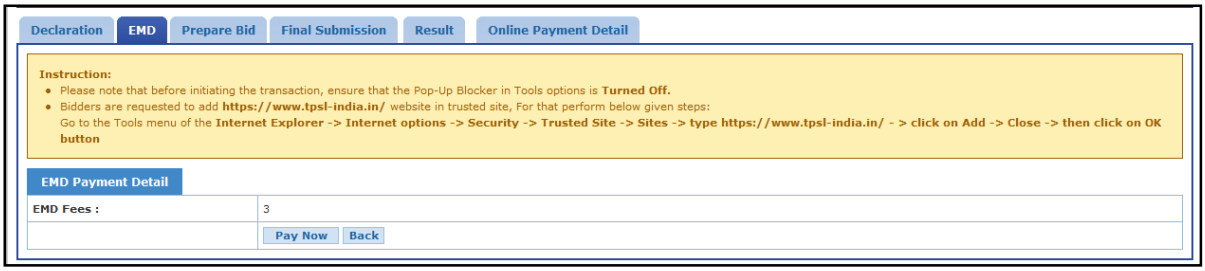
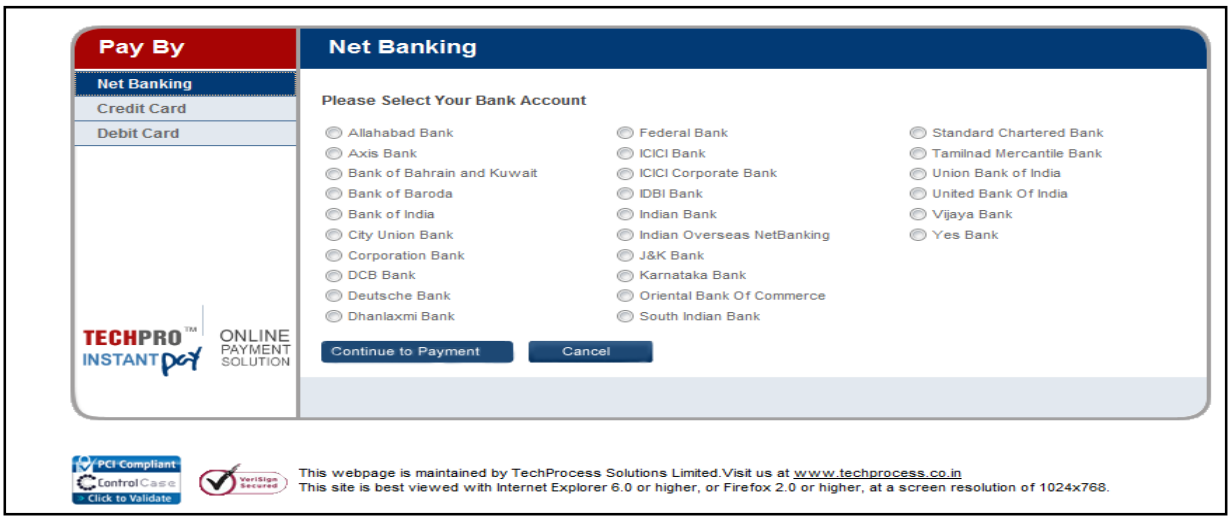
EMD PAYMENT – CLICK ON PAY NOW FOR START EMD PAYMENT PROCESS – SCREEN – 1


Declaration
EMD
Prepare Bid
Final Submission
Result
Online Payment Detail
Instruction:
Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
Bidders are requested to add https://www.tpsl-india.in/ website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type https://www.tpsl-india.in/ - > click on Add -> Close -> then click on OK button
EMD Payment Detail
EMD Fees :
3
Pay Now
Back

EMD PAYMENT – ICICI BANK PAYMENT GATEWAY OPTION - PAY MODE SELECTION OF NET BANKING / CREDIT CARD / DEBIT CARD) – SCREEN – 2



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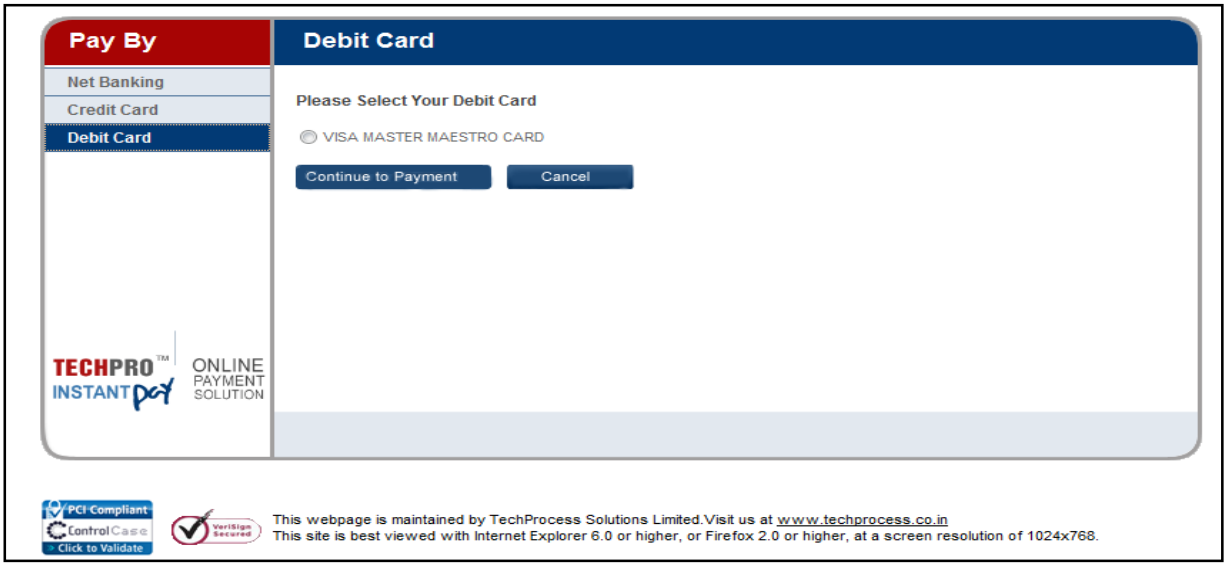
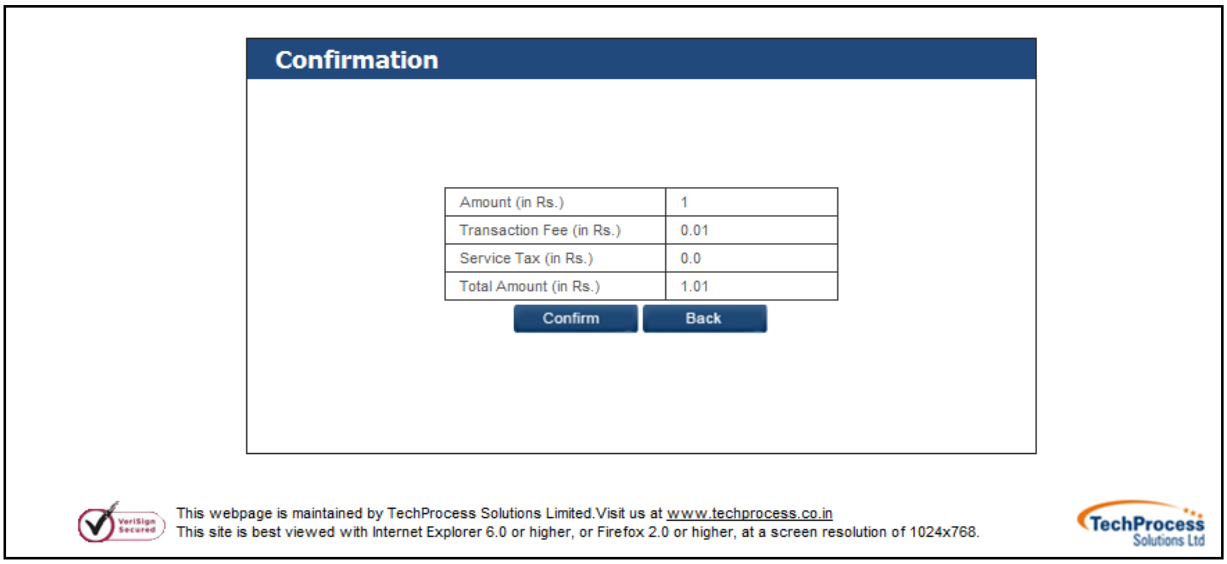
EMD PAYMENT – PAY MODE SELECTION OF DEBIT CARD MODE – SCREEN – 3


Pay By
Net Banking
Credit Card
Debit Card
Debit Card
Please Select Your Debit Card
VISA MASTER MAESTRO CARD
Continue to Payment
Cancel
TECHPRO INSTANT pay
ONLINE PAYMENT SOLUTION
PCI Compliant
ControlCase
Click to Validate
This webpage is maintained by TechProcess Solutions Limited.Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

EMD PAYMENT – CLICK ON CONFIRM FOR THE AMOUNT - SCREEN – 4


Confirmation
Amount (in Rs.) 1
Transaction Fee (in Rs.) 0.01
Service Tax (in Rs.) 0.0
Total Amount (in Rs.) 1.01
Confirm
Back
This webpage is maintained by TechProcess Solutions Limited.Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.
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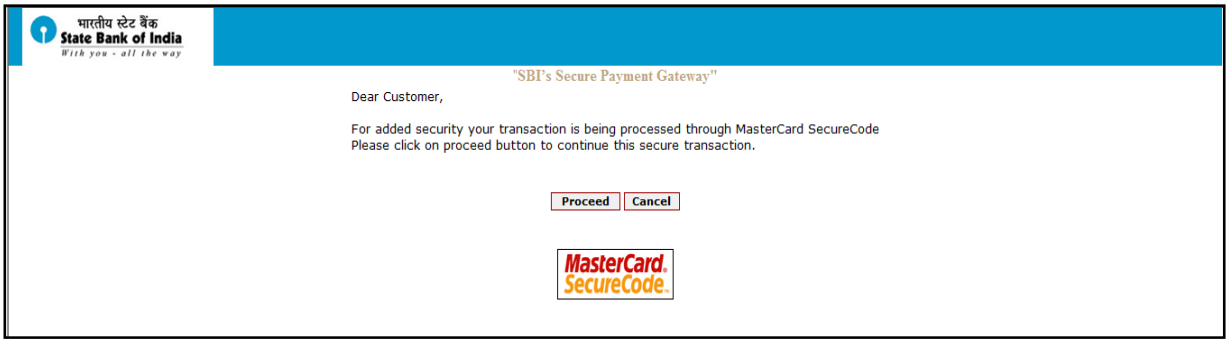
EMD PAYMENT – CARD DETAILS - SCREEN – 5

भारतीय स्टेट बैंक
State Bank of India
With you - all the way
Welcome to State Bank of India's Secure Payment Gateway
Dear Customer,
SBI Payment Gateway will secure your payment to Tech Process.
Select the type of card*
Mastercard
Card Number *
5176370247839008
(Please enter your card number without any spaces)
Expiry Date *
Dec
2015
(Please enter expiry date provided on your card)
CVV2 / CVC2 Number *
(CVV2 / CVC2 is the three digit security code printed on the back of card)
Name on Card
Parin R Desai
Purchase Amount
INR 1.01
Word Verification *
pb2cxp
Type the characters you see in the picture below
p b 2 C X P
Pay
Cancel
3 Digit Card Verification Number
AFTER PRESSING PAY, KINDLY DO NOT REFRESH AND DO NOT PRESS THE BACK BUTTON.

EMD PAYMENT – PROCEED - SCREEN – 6


भारतीय स्टेट बैंक
State Bank of India
With you - all the way
"SBI's Secure Payment Gateway"
Dear Customer,
For added security your transaction is being processed through MasterCard SecureCode
Please click on proceed button to continue this secure transaction.
Proceed
Cancel
MasterCard SecureCode

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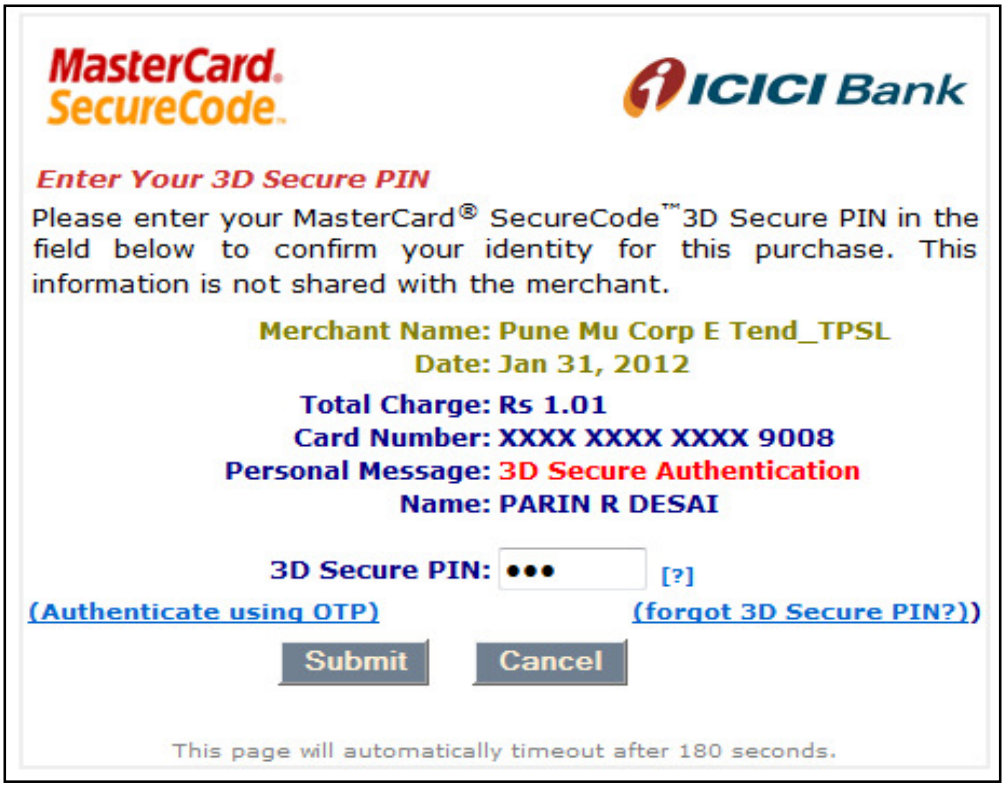
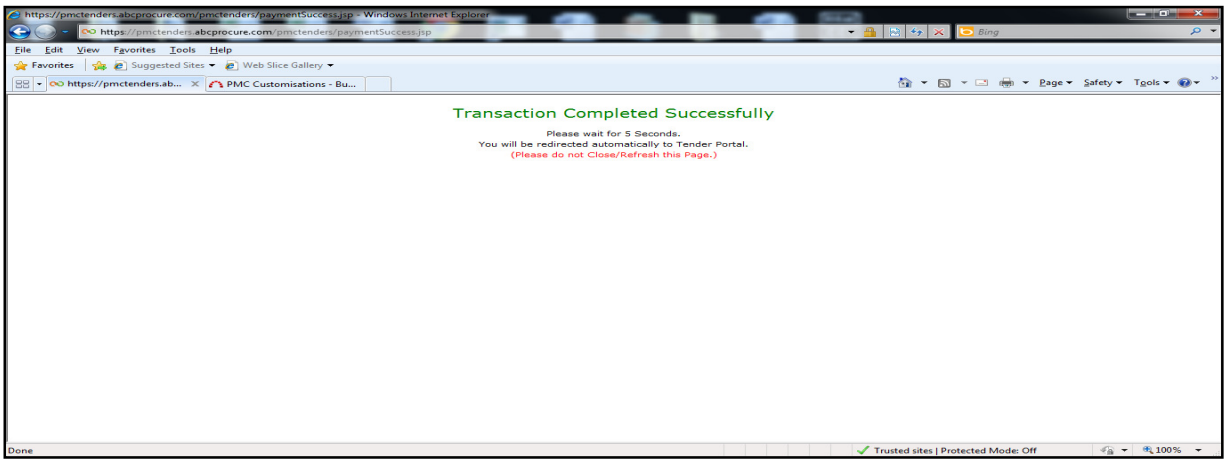
EMD PAYMENT – 3D SECURE PIN - SCREEN – 7


MasterCard SecureCode
ICICI Bank
Enter Your 3D Secure PIN
Please enter your MasterCard® SecureCode™ 3D Secure PIN in the field below to confirm your identity for this purchase. This information is not shared with the merchant.
Merchant Name: Pune Mu Corp E Tend_TPSL
Date: Jan 31, 2012
Total Charge: Rs 1.01
Card Number: XXXX XXXX XXXX 9008
Personal Message: 3D Secure Authentication
Name: PARIN R DESAI
3D Secure PIN: ●●●
[?]
(Authenticate using OTP)
(forgot 3D Secure PIN?))
Submit
Cancel
This page will automatically timeout after 180 seconds.

EMD PAYMENT – TRANSACTION COMPLETED - SCREEN – 8


Transaction Completed Successfully
Please wait for 5 Seconds.
You will be redirected automatically to Tender Portal.
(Please do not Close/Refresh this Page.)

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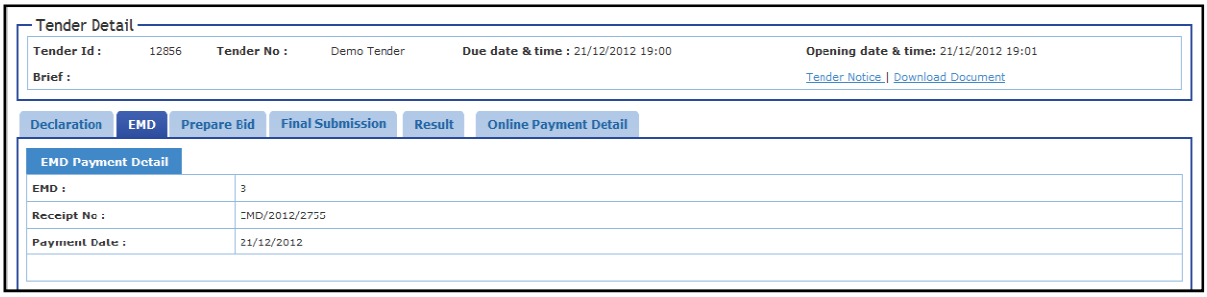
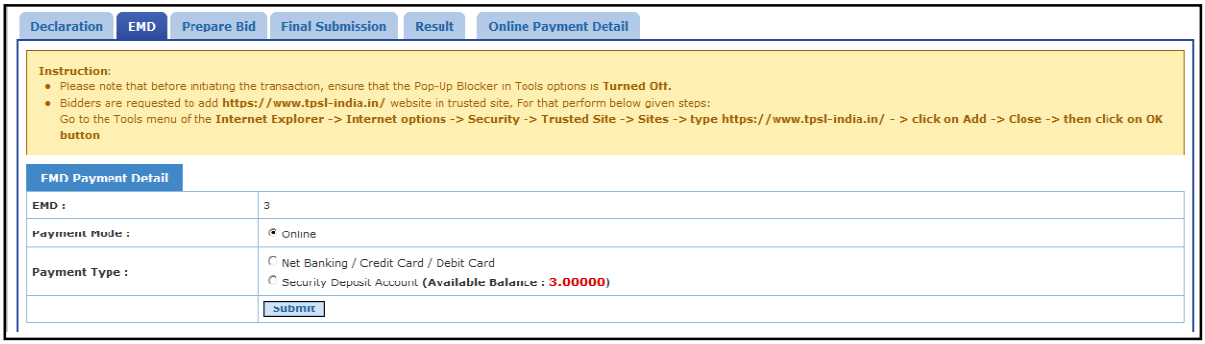
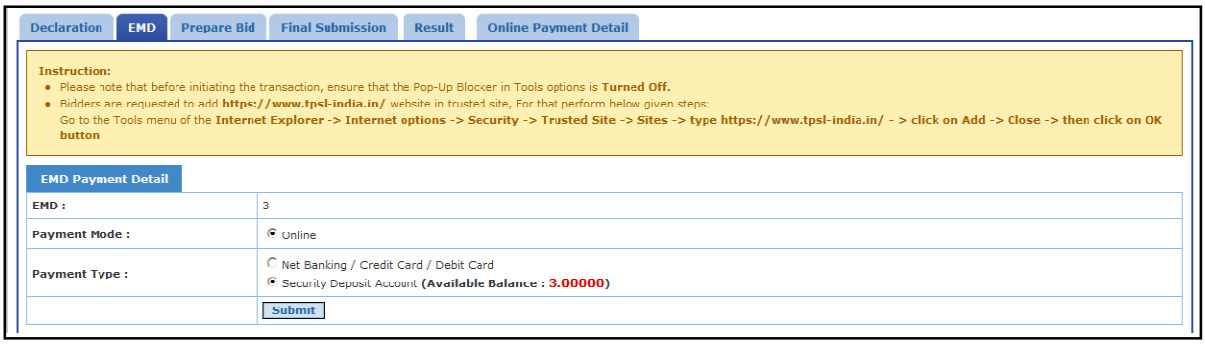
EMD PAYMENT – RECEIPT - SCREEN – 9


Tender Detail
Tender Id : 12856 Tender No : Demo Tender Due date & time : 21/12/2012 19:00 Opening date & time: 21/12/2012 19:01
Brief :
Tender Notice | Download Document
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
EMD Payment Detail
EMD : 3
Receipt No : EMD/2012/2755
Payment Date : 21/12/2012

EMD – IF SELECTION OF EMD PAYMENT ONLINE TYPE OF MODE & SUPPLIER HAS SELECTED OF RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT) OPTION


Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
Instruction:
Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
Bidders are requested to add https://www.tpsl-india.in/ website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type https://www.tpsl-india.in/ - > click on Add -> Close -> then click on OK button
EMD Payment Detail
EMD : 3
Payment Mode : Online
Payment Type : Net Banking / Credit Card / Debit Card
Security Deposit Account (Available Balance : 3.00000)
Submit

EMD – IF SUPPLIER HAS SELECTION OF RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT) OPTION – SCREEN - 1


Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
Instruction:
Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
Bidders are requested to add https://www.tpsl-india.in/ website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type https://www.tpsl-india.in/ - > click on Add -> Close -> then click on OK button
EMD Payment Detail
EMD : 3
Payment Mode : Online
Payment Type : Net Banking / Credit Card / Debit Card
Security Deposit Account (Available Balance : 3.00000)
Submit

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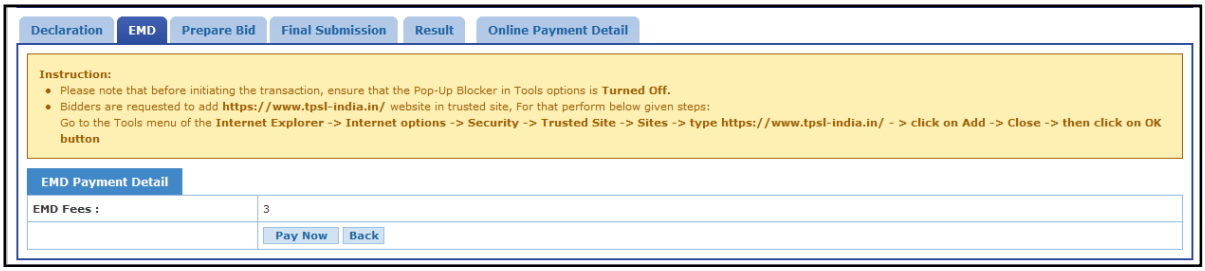
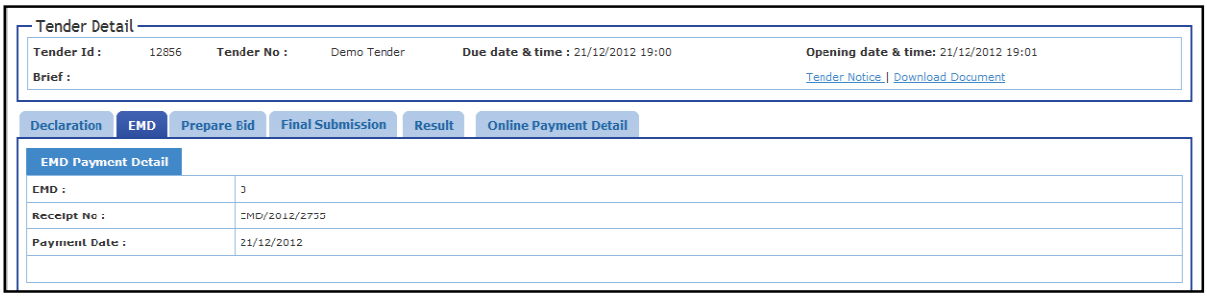
SECURITY DEPOSIT ACCOUNT – CLICK ON PAY NOW FOR START RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT) PROCESS – SCREEN – 2


Declaration
EMD
Prepare Bid
Final Submission
Result
Online Payment Detail
Instruction:
Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
Bidders are requested to add https://www.tpsl-india.in/ website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type https://www.tpsl-india.in/ - > click on Add -> Close -> then click on OK button
EMD Payment Detail
EMD Fees :
3
Pay Now
Back

EMD PAYMENT – RECEIPT - SCREEN – 3



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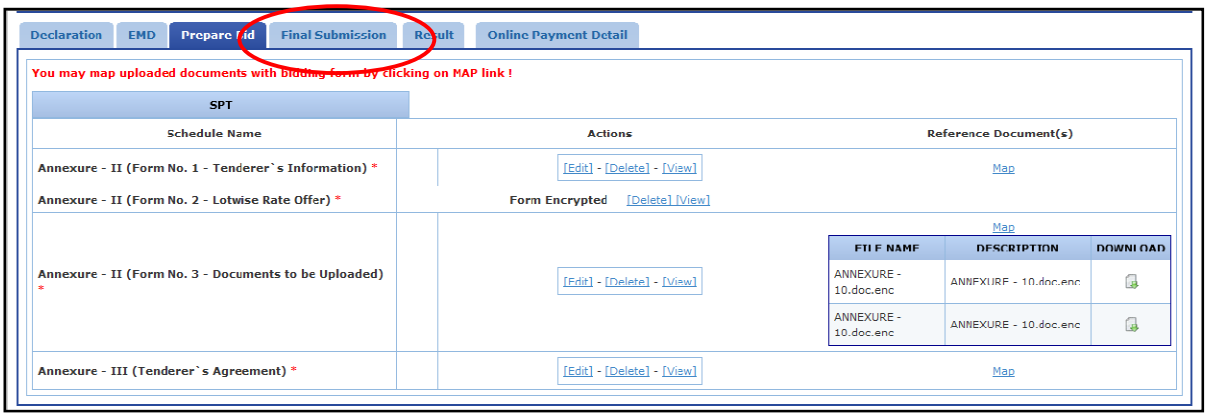
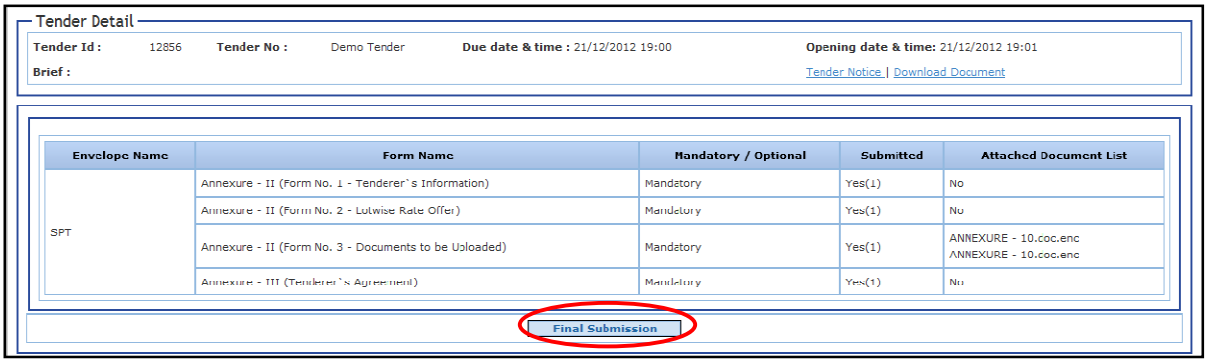
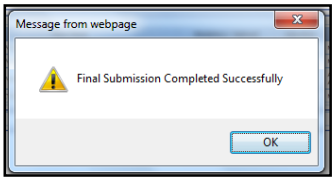
9. FINAL SUBMISSION

A) FINAL SUBMISSION

After confirming the same Tenderer needs to click on Final submission tab and then again click on "**Final Submission**" to the final submission.







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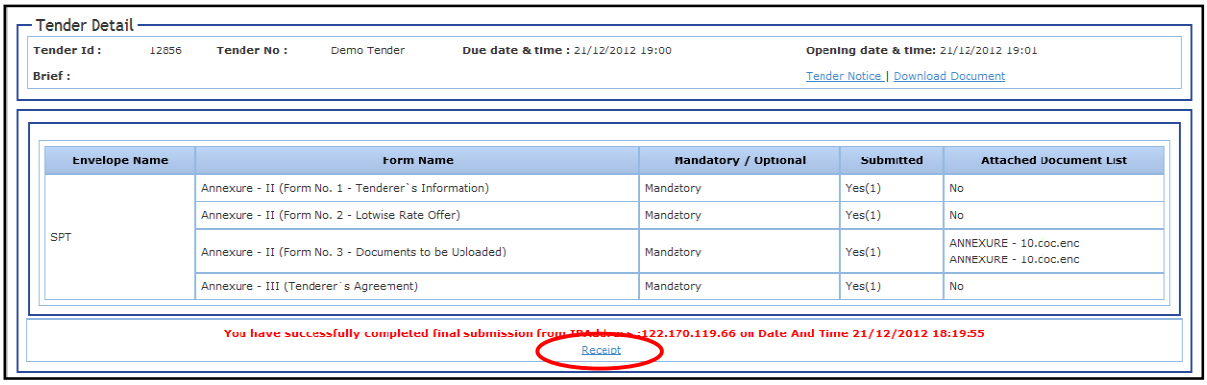
B) RECEIPT

Tenderer has to click on "**Receipt"** to get the acknowledgement of the final submission. As per the below screen.



Tender Detail

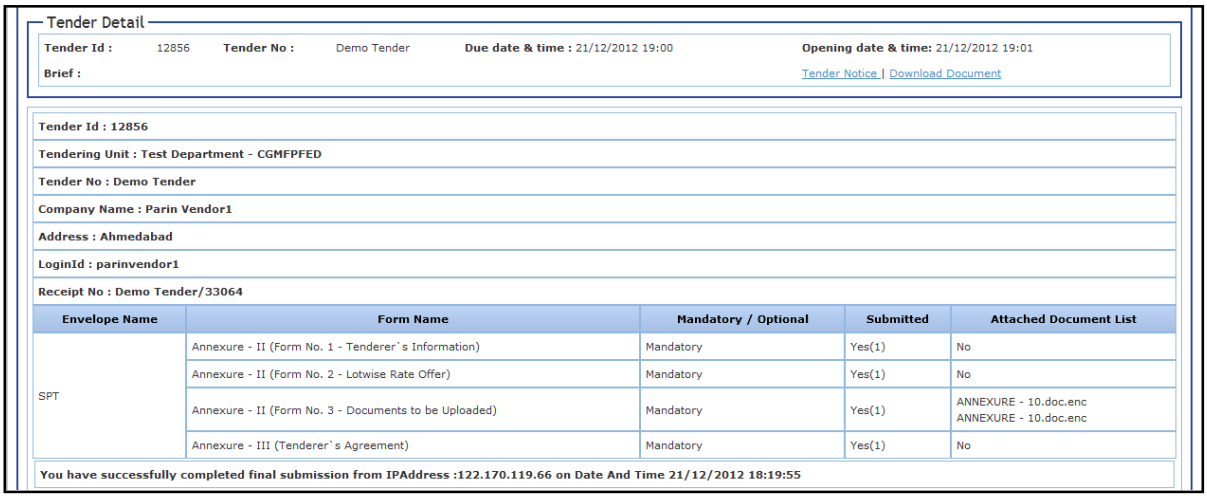
Tender Id : 12856 **Tender No :** Demo Tender **Due date & time :** 21/12/2012 19:00 **Opening date & time:** 21/12/2012 19:01

Brief : Tender Notice | Download Document

Envelope Name	Form Name	Mandatory / Optional	Submitted	Attached Document List
SPT	Annexure - II (Form No. 1 - Tenderer`s Information)	Mandatory	Yes(1)	No
	Annexure - II (Form No. 2 - Lotwise Rate Offer)	Mandatory	Yes(1)	No
	Annexure - II (Form No. 3 - Documents to be Uploaded)	Mandatory	Yes(1)	ANNEXURE - 10.coc.enc ANNEXURE - 10.coc.enc
	Annexure - III (Tenderer`s Agreement)	Mandatory	Yes(1)	No

You have successfully completed final submission from IPAddress :122.170.119.66 on Date And Time 21/12/2012 18:19:55

Receipt



Tender Detail

Tender Id : 12856 **Tender No :** Demo Tender **Due date & time :** 21/12/2012 19:00 **Opening date & time:** 21/12/2012 19:01

Brief : Tender Notice | Download Document

Tender Id : 12856

Tendering Unit : Test Department - CGMFPFED

Tender No : Demo Tender

Company Name : Parin Vendor1

Address : Ahmedabad

LoginId : parinvendor1

Receipt No : Demo Tender/33064

Envelope Name	Form Name	Mandatory / Optional	Submitted	Attached Document List
SPT	Annexure - II (Form No. 1 - Tenderer`s Information)	Mandatory	Yes(1)	No
	Annexure - II (Form No. 2 - Lotwise Rate Offer)	Mandatory	Yes(1)	No
	Annexure - II (Form No. 3 - Documents to be Uploaded)	Mandatory	Yes(1)	ANNEXURE - 10.doc.enc ANNEXURE - 10.doc.enc
	Annexure - III (Tenderer`s Agreement)	Mandatory	Yes(1)	No

You have successfully completed final submission from IPAddress :122.170.119.66 on Date And Time 21/12/2012 18:19:55

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10. CONTACT INFORMATION

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Fax: +91 79 4001 6876
E-mail: sales@abcprocure.com , support@abcprocure.com
Website: www.abcprocure.com

11. APPENDIX –DO'S & DON'TS

- *Remember your User ID & Password to access the website.*
- *Don't share your User ID, Password & Digital Certificate with anyone.*
- *Use e-Token for storage of digital certificate.*
- *If you have installed a Digital Certificate in someone else computer system, then don't forget to remove your Digital Certificate from the system.*
- *Change your password after every month.*
- *Password should comprise of alphanumeric & special characters and should be preferably more than 8 characters. (i.e. password@489)*

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